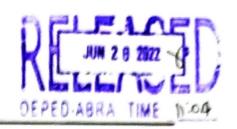


Republic of the Philippines

Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OF ABRA



June 24, 2022

DIVISION MEMORANDUM No. 185 s.2022

SUBMISSION OF APPLICATION FOR VACANT POSITION IN SDO-ABRA

To: Public Schools District Supervisors
Public Elementary/Secondary School Heads
All interested and Qualified applicants

 The Schools Division Office through the Human Resource Merit Promotion and Selection Board (HRMPSB) announces the submission of applications of interested qualified applicants for the position of **Attorney III**.

Position	Plantilla Item No.	8	Monthly Salary	Qualification standards				
				Education	Training	Experience	Eligibility	Place of Assignment
Attorney III	ATY3- 90013- 2014	21	62,449	Bachelor of Laws	4 hours relevant training	l year relevant experience	RA 1080 (Bar)	Division Office (OSDS)

- All interested applicants regardless of gender, sexual orientation, civil status, religion, disability, ethnicity or political affiliation are required to submit application letter together with complete documents on or before July 01, 2022 at DepEd Abra Schools Division Office through the HRMO and to be received at the records section window 2. All applications received beyond the deadline will not be accepted.
- 3. The following required documents should be placed in three (3) separate folders (1 original copy and 2 photocopies) which should be properly arranged and labeled following the sequence as hereunder presented as follows:

	DOCUMENTS/CRITERIA	MEANS OF VERIFICATION/REQUIRED DOCUMENTS				
A	Application Letter stating the position/s to be applied					
В	Updated Personal Data Sheet					
С	Performance Rating	Performance rating for the last 3 rating periods which she at least Very Satisfactory (VS)				
D	Experience	Updated Service Record/ Certificate of Employment				
E	Outstanding Accomplishments (Meritorious Accomplishments)	 Certificate of Recognition as Outstanding Employee Certificate of Recognition for any Innovations Conducted Copy of Research and Development Projects Certificate of Recognition as to Publication/Authorship Certificate of Recognition as Consultant/Resource Speaker in trainings or seminars 				
F	Education	Official Transcript of Records (OTR)				
G	Training	Certificate of Participation to Training Activities, Scholarship Programs, Study Grants, etc.				
Н	Eligibility	Certificate of Eligibility/rating/license				
1	Others					



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra Telephone Nos.: (074) 614-6918
Email Address: abra@deped.gov.ph
Website: http://www.depedabra.com







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- 4. For inquiries or clarifications, please feel free to contact Ms. Gemma B. Cabutaje, HRMO at 0965-516-9360.
- 5. Immediate dissemination of this memorandum is desired.

BENILDA M. DAYTACA EdD, CESO V Schools Division Superintendent

OSDS/personnel/GBC



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