



RELEASED  
APR 13 2023  
10:36

Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF ABRA**

APRIL 11, 2023

Division Memorandum  
No. 143, s. 2023

**ORIENTATION WORKSHOP ON THE PREPARATION OF  
CY 2023 FIRST QUARTER FINANCIAL REPORTS**

To: **SDS  
ASDS  
ACCOUNTANT III  
AO V - BUDGET OFFICER  
ADMINISTRATIVE ASSISTANTS FROM THE FINANCE SECTION  
ADMINISTRATIVE ASSISTANT FROM THE BUDGET SECTION  
SCHOOL HEADS AND FINANCE PERSONNEL OF THE  
IMPLEMENTING UNIT SCHOOLS**

1. The Orientation-Workshop on the Preparation of CY 2023 First Quarter Financial Reports is scheduled on April 18-20. Check-in time is at twelve o'clock in the afternoon of Day 0 (April 18, 2023).
2. The objectives of this activity are as follows:
  - a. facilitate the reconciliation of fund releases and reciprocal accounts;
  - b. facilitate the preparation, review and submission of accurate and timely quarterly financial reports of all implementing unit schools and so with SDO Abra;
  - c. discuss the uniform implementation of procedures and policies; and
  - d. address other financial and budgetary issues and concerns.

3. The participants of this activity are the following:

**SDO PARTICIPANTS - 7**

- a. SDS - Amador D. Garcia Sr. PhD, CESO VI
- b. ASDS- Samuel T. Egsaen Jr.
- c. ACCOUNTANT III - Celia S. Bolante, CPA
- d. AO V (Budget Officer) - Elmer V. Batondo
- e. ADAS III - Renato V. Blando II
- f. ADAS III - Elaine G. Mercado
- g. ADAS III - Maria Fe B. Alcos

**PARTICIPANTS FROM THE 7 IMPLEMENTING UNITS - 21**

- a. **Abra High School**  
Lino V. Queza-Principal I  
Lumdang, Estrelita C.  
Cherry Ongican



Address: Aurora-Economia St., Zone 2 (Consilman), Bangued, Abra  
Telephone Nos.: (074) 614-8818  
Email Address: abra@deped.gov.ph  
Website: <http://www.depedabracom>



"Sustain Integrity, Lead, and Nurture Abrenses for Greater accomplishment."

