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Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent

June 5, 2023

DIVISION MEMORANDUM

No. 279 s.2023

RESCHEDULING OF THE PERSONNEL DEVELOPMENT COMMITTEE (PDC) MEETING

To: **Personnel Development Committee Members**

1. Relative to the unimplemented Gender and Development Focal Point System meeting which was scheduled on **April 25, 2023 – 9:00 am to 4:00 pm** this Office announces the new schedule of the meeting:

Updated schedule: **June 15-16, 2023 – 8:00 am – 5:00 pm @ the SDO covered grounds**

2. The agenda are:

- a. reconstitution of the Personnel Development Committee;
- b. review of the functions of the committee members;
- c. Learning and Development Plan for 2023
- d. designation of district L and D focal person
- e. other matters

3. The scheduled two-day meeting shall comply with the regular meeting for the second quarter and catch-up meeting for the first quarter which was not implemented due to conflicting schedules of the committee members.

4. All the PDC members are hereby directed to attend the meeting.

5. For immediate dissemination and compliance.


AMADOR D. GARCIA SR., PhD, CESO VI
Schools Division Superintendent



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