



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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Office of the Schools Division Superintendent

DIVISION MEMORANDUM


August 7, 2023,

No. 309 s. 2023

CONDUCT OF VIRTUAL ORIENTATION ON NATIONAL EMPLOYEE UNION (NEU) BY-LAWS, DEVELOPMENT OF RESEARCH , BEST PRACTICE AND INNOVATIONS, AND DISCUSSION OF PSYCHOLGICAL FIRST AID(PFA).

To: Asst. Schools Division Superintendent
Chief Education Supervisors - CID & SGOD
NEU OFFICERS
All NEU Members

1. Pursuant to Article II of the NEU Constitution and By-Laws, Article II-on Declaration of Principles wherein is stipulates the need to promote the moral, social, educational and economic well-being of its members, the NEU officers will facilitate the conduct of virtual orientation on the dissemination and discussion of NEU By-Laws, crafting/developing of research, best practice, and innovations and sharing the important aspects of psychological first aid as one of healthy recovery from traumatic experiences which will be held on September 5, 2023 at 8:30 AM through google meet.
2. This activity aims to:
 - a. update the members on the Constitution and By-Laws of NEU;
 - b. enhance the knowledge of members on crafting of research, best practice and innovations;
 - c. discuss important aspects of PFA;
 - d. presentation of NEU ,Abra-unit Action Plan;
 - e. discuss related matters.
3. Participants to this activity are all NEU members and attached Enclosure A is the matrix of activities.
4. Immediate dissemination of this memorandum is earnestly desired.


AMADOR D. GARCIA PhD, CESO VI
Schools Division Superintendent



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Enclosure A of DM _____ s. 2023

Matrix of Activities

I. Opening Program (8:30)

- a. Pambansang Awit AVP
- b. Prayer Darren C. Carino
NEU-Secretary
- c. Words of Welcome Lorna B. Llaneza EdD.
NEU- President
- d. Checking of Attendance Edlaine B. Castillo
NEU-Auditor
- e. Message Amador d. Garcia Sr. PhD, CESO VI
Schools Division Superintendent
- f. Rational and Objectives Elmer Batondo
NEU -Treasurer

II. Orientation Proper

Time	Topics	Facilitator
9:00- 10:00	NEU Constitution and By-Laws	Joey Guzman & Erwin Damian NEU Sgt.At Arms & Vice President
10:00 – 11:00	Development of Research	Rhoda P. Asencio SEPS-Research
11:00- 12:00	Psychological First Aid	Eden T. Adriatico SEPS- HRD
12:00-1:30	Lunch Break	
1:30- 3:00	Best Practice and Innovation	Lorna Llaneza & Rynwalter Paa SEPS-SMME & EPS II-SMME
3:00-3:30	Open Forum	Participants
3:30-4:00	Closing Program	NEU Officers



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