



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF ABRA

RELEASED
08 AUG 2023 ✓
DEPED-ABRA TIME 8:57

August 7, 2023

DIVISION MEMORANDUM
No. 310 s, 2023

SEMINAR-WORKSHOP ON DEPED ORDER. No. 7, S. 2023

To: Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
HRMPSB Members and Secretariat
All Others Concerned

1. In line with the issuance of D.O. No. 7, s. 2023- Guidelines on Recruitment, Selection, and Appointment in the Department of Education dated March 22, 2023, a seminar-workshop will be conducted to all Human Resource Merit Promotion and Selection Board members, alternates, and secretariat on **August 23 to 25, 2023**, venue to be announced later.
2. The objectives of the seminar-workshop are as follows:
 - a. To reorient the members of the HRMPSB on the principles, specific guidelines, procedures and criteria in the Recruitment, Selection, and Appointment of personnel of various positions in the DepEd;
 - b. To craft internal guidelines/policies to provide clearer direction relative to Recruitment and Selection at the SDO level; and
 - c. To review the roles and functions of the members of the HRMPSB.
3. Attached is the schedule of activities (Enclosure 1) and List of Participants (Enclosure 2) for the information of all concerned.
4. Expenses relative to this seminar shall be charged against Division MOOE subject to the usual accounting and auditing procedures.
5. Immediate dissemination and compliance with this memorandum is desired.


AMADOR D. GARCIA SR. PhD, CESO VI
Schools Division Superintendent

Encls: 1 & 2

References: DepEd Order No. 7, s. 2023
OSDS/Admin/JBP



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Enclosure No. 1

SEMINAR-WORKSHOP ON D.O. NO 7, s. 2023

Schedule of Activities

Date & Time	Activity	Person Responsible
DAY 1 August 23, 2023 8:00am to 8:30am	Arrival Registration Preliminaries	HRMPSB Secretariat
9:00am – 5:00PM	Walkthrough on DepEd Order No. 0007, s. 2023	
DAY 2 August 24, 2023 8:00am – 5:00pm (Lunch 12:00nn- 1:00pm)	Workshop on Crafting on Internal Guidelines per group 1. Teacher I 2. Non-Teaching & Related Teaching 3. School Administration	
DAY 3 August 25, 2023 8:00am – 5:00pm (Lunch 12:00nn- 1:00pm)	Continuation of Workshop	



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Enclosure No. 2

SEMINAR-WORKSHOP ON D.O. NO 7, s. 2023

List of Participants

1	AMADOR D. GARCIA SR.	Schools Division Superintendent
2	SAMUEL T. EGSAEN, JR.	ASDS/Chairman-HRMPBS
3	RONALD T. MARQUEZ	EPS-SGOD CHIEF
4	HEDWIG M. BELMES	EPS-CID CHIEF
5	JANET B. PASCUA	AO V-Administrative Services Unit
6	GEMMA B. CABUTAJE	AO IV (HRMO)
7	MA. TERESA A. CABCABAN	PI/NAPPSHI President
8	ESTEBEN LOPE N. TAMAYO	PI/PESPA President
9	LORNA B. LLANEZA	SEPS/NEU Representative for Non-Teaching Positions (Second Level)
10	JULIUS B. BLAZA	ADAS III/Representative Non-Teaching Positions (First Level)
11	RONILO P. GARCIA	EPS (Alternate Member)
12	ELMER V. BATONDO	AO V - FINANCE (Alternate Member)
13	LOURDES S. CENTENO	AO IV - CASH (Alternate Member)
14	JESREN RONA B. BARBON	ADAS III (Alternate Member)
15	FLORGALE B. PANELO	AO III
16	SHELYN GRACE B. BALDERAMA	AO II
17	MAPET ROSE C. BARGAS	AO II (SHS)
18	REA C. BARGAS	ADAS III (Alternate)
19	RACQUEL B. ALDACA	ADA IV (Alternate)
20	AILEEN JOY C. FUENTES	ADA VI/OIC-LEGAL OFFICER III
21	EDEN T. ADRIATICO	SEPS-HRD
22	RHODA P. ASENCIO	SEPS-PLANNING & RESEARCH
23	NURSE	NURSE II
24	PEDRO M. VILLASTIQUI, JR.	NAPSSHI VICE-PRESIDENT
25	PILITA C. APOLINAR	PESPA VICE-PRESIDENT
26	MIJURODEL B. RIFAREAL	EPS
27	BHENJO P. AGALOOS	EPS
28	NARCISO B. CANNAOAY	EPS
29	JUN P. AGUYOS	EPS
30	EMMANUEL BUGTONG	EPS
31	ERMELY C. PANED	PSDS



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32	FERNANDINA B. LAGUNDINO	PSDS
33	JULIO P. LAZARO	PSDS
34	GUILLERMO ORTEGA, JR.	PSDS
35	AILYN B. TABERDO	PSDS



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