



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

RELEASED
20 SEP 2023
DEPED-ABRA TIME _____

September 20, 2023

DIVISION MEMORANDUM

No. 378 s. 2023

PAYMENT OF ONE-TIME LOAD EXPENSES

To: Asst. Schools Division Superintendent
CES CID & SGOD
Public Secondary and Elementary School Heads
Budget, Accounting, Cashier
School DRRM Coordinators - Secondary and Elementary
Div. DRRM Coordinator
All Persons Concerned

1. In compliance with OUOPS Memorandum No. 2023-04, dated July 25, 2023, from ANNALYN M. SEVILLA, Undersecretary for Finance and ATTY. REVSEE A. ESCOBEDO, Undersecretary for Operations, to process payment or release of one-time load expenses in the amount of **Php 1,000.00** to **each school DRRM coordinator** for a total of **Php 317,000.00**.
2. One-time load expenses in the amount of Php 1,000.00 will be downloaded into the accounts of the School DRRM Coordinator.
3. All SDRRM Coordinators are hereby instructed to submit REIMBURSEMENT EXPENSE RECEIPT or Official Receipt if available and SDRRM Coordinator Designation to the Division DRRM Coordinator for consolidation until October 6, 2023.
4. List of School DRRM Coordinators is in enclosure no. 1 of this memorandum.
5. Attached is the Advisory dated September 13, 2023, of ATTY. CHRISTIAN E. RIVERO, EdD, Director IV, DRRMS, process the release of the one-time load expenses with the amount of ONE THOUSAND Load expenses per SDRRM Coordinators.
6. Be guided accordingly.


AMADOR D. GARCIA Sr., PhD, CESO VI
Schools Division Superintendent



Address: Actividad-Economia St., Zone 2(Consiliman), Bangued, Abra
Telephone Nos.: 074) 614-6918
Email Address: abra@deped.gov.ph
Website: <http://www.depedabra.com>

SILNAG

"Sustain Integrity, Lead, and Nurture Abrenios for Greater accomplishment."