



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF ABRA

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DIVISION MEMORANDUM

456, s. 2023

TO: DR. RONALD T. MARQUEZ
Chief Education Supervisor
School Governance and Operations Division

SUBJECT: Designation as Officer-In-Charge

DATE: November 13, 2023

In the absence of the Schools Division Superintendent and the Assistant Schools Division Superintendent who are on Sick Leave and Official Business respectively, you are hereby designated as Officer-In-Charge of the Division on November 13-17, 2023. As such, you are authorized to sign communications, memoranda, and other reports. You are also expected to perform routine duties except concerning policy matters and promotion and signing of vouchers and checks.

AMADOR D. GARCIA, SR., EdD., CESO V
Schools Division Superintendent

FOR THE SDS:


SAMUEL T. EGSAEN, JR.
Assistant Schools Division Superintendent



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