



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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Office of the Schools Superintendent

December 4, 2023

DIVISION MEMORANDUM
No. 501 Series of 2023

PLANNING CONFERENCE FOR THE CONDUCT OF THE 2024 ABRA PROVINCIAL ATHLETIC MEET

**To: Assistant Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary school heads
School and District Sports Officer
All Others Concerned**

1. Guided by Department Memorandum No. 005, s. 2023, the school's Division Office of Abra will be conducting a Planning Conference for the conduct of the 2024 Provincial Athletic Meet on December 19, 2023, at the Social Hall of SDO (3rd floor). Registration will start at 8:00 in the morning.
2. Participants in this planning conference are the 35 School Sports Officers for secondary and the 27 District Sports Officers for Elementary.
3. The objectives of this planning conference are:
 - a. Give the latest updates on sports;
 - b. Agree on the documents to be provided in the Provincial Meet;
 - c. Decide on the different sports disciplines to be played; and
 - d. Solve issues and concerns relating to the conduct of the 2024 provincial meet.
4. Travelling and other incidental expenses incurred by the sports officers in attending the planning conference shall be charged to their respective school MOOE or any local funds available subject to the usual accounting and auditing rules and regulations.
5. Service credits shall be awarded to teachers who will attend the planning conference for they are on Christmas vacation.
6. Immediate dissemination of this memorandum is desired.


AMADOR D. GARCIA SR PhD, CESO VI
Schools Division Superintendent 



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