



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF ABRA

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Division Memorandum
 No. 506 s. 2023

COMPOSITION OF THE DIVISION TECHNICAL WORKING GROUP (TWG) OF THE WATER, SANITATION AND HYGIENE IN SCHOOLS (WinS) PROGRAM

To: **Assistant Schools Division Superintendent**
Chief Education Supervisors, SGOD and CID
Administrative Officer V (Administrative Services)
All Elementary and Secondary School Heads
All School Health and Nutrition Personnel
All Others Concerned

1. In accordance with DepEd Order No. 10, s. 2016, titled **“Policy Guidelines for Comprehensive Water, Sanitation, and Hygiene (WASH) in Schools (WinS),”** and its amplification, which incorporates WinS into the convergence of all health programs under *Oplan Kalusugan sa DepEd*, the Division shall ensure the promotion of proper hygiene practices among school children. This initiative aims to maintain a clean environment within and around schools, ensuring the safety and health of learners.

2. In view thereof, the hereunder Division Technical Working Group is hereby composed along with the general terms of reference to wit:

Designation	Name of Personnel	Position	General Terms of Reference
Chairperson	Amador D. Garcia, PhD, CESO VI	Schools Division Superintendent	Oversees and leads the comprehensive implementation of the WinS program.
Co-Chairperson	Dr. Apolinar L. Turqueza	Medical Officer III	Supports the Chairperson in steering and coordinating the activities of the TWG, ensuring the efficient and effective implementation of the WinS program within the division.
WinS Coordinator	Kristin V. Flores, RN	Nurse II	Coordinates WinS activities, collaborates with nurses for school support, and provides technical



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			assistance to districts and schools.
WinS Co - Coordinator	Kim Javiz S. Acosta, RN	Nurse II	Assist the WinS Coordinator in overseeing and managing the implementation of WinS activities within the division.
Member	Engr. Jolly A. Dacuyan	Engineer III	Handles WinS program's physical facility aspects, such as constructing standard comfort rooms and handwashing facilities.
Member	Lorna B. Llaneza, EdD	EPSp - SMME	Coordinates and supervises WinS TWG implementation, addressing identified issues and gaps.
Member	Meldie M. Damian	Planning Officer II	Coordinates the collection and interpretation of statistical district data for relevant personnel.
Member	Florencio B. Rifareal Jr.	PDO II (DRRMO)	Provides post activity reports (to the School WinS Coordinator) on the schools' useability/ functionality of basic and safety school's facilities (toilets, ventilation, room, handwashing area etc.) in incidences of district/division activities held in schools.
Member	Emmanuel B. Bugtong	EPS - MAPEH	Ensure that WinS is integrated in the curriculum.
Member	Lorenzo B. Tuzon, PhD	Division PTA Federation President	Represents PTA, mobilizes parental involvement, advocates for WinS among parents/guardians.
Member	Hon. Henrietta P. Gayao	Sangguniang Panlalawigan Member (Committee on Education)	Coordinates LGU support, aligns LGU programs with WinS objectives, advocates WinS at the legislative level, and advocate for budgetary allocations.

3. The Division Technical Working Group for the WinS program of the Schools Division of Abra is generally expected to perform the following:

- a) Enforce the establishment of the school-level TWG.



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- b) Oversee the work of the school TWG, approve its output, and provide technical assistance as needed.
 - c) Actively support the advocacy of the WinS policy to other sectors.
 - d) Monitor school implementation, including the integration of WASH into the curriculum.
4. The Division IT Officer, concerning the program's implementation, is encouraged to review the administrator's manual for guidance on addressing IT-related technical concerns within the division's program. Similarly, school administrators are encouraged to consult the schools monitoring system user's manual for guidance specific to schools.
5. For detailed guidance on the program's implementation, DepEd personnel may refer to the issued documents listed below for further information.
6. Immediate dissemination and compliance with this memorandum is directed.


AMADOR D. GARCIA, SR., PhD CESO VI
Schools Division Superintendent

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Enc./s: None

Reference: DepEd Memo No. 21 s. 2021
DepEd Memo No. 194 s. 2018
DepEd Memo No. 10 s. 2016
DepEd Order No. 65 and 56 s. 2007
DepEd Order No. 60 s. 1994

KVF/DCC-SHNU



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