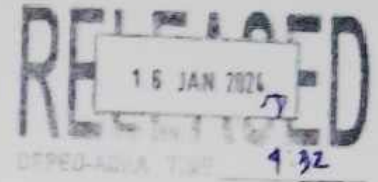




Republic of the Philippines  
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SCHOOLS DIVISION OFFICE OF ABRA



January 16, 2024

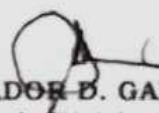
**DIVISION MEMORANDUM**

No. 022 s. 2024

**CAPACITY BUILDING ON DISASTER RISK REDUCTION AND MANAGEMENT FOR SECOND BATCH MALE AND FEMALE NON-TEACHING PERSONNEL**

**To:** Asst. Schools Division Superintendent  
CES CID&SGOD  
School Heads - Elementary and Secondary  
Selected Non-Teaching Personnel  
All Persons Concerned

1. Pursuant to Republic Act No. 9155 otherwise known as Governance of Basic Education Act of 2001, the Schools Division of Abra through the Disaster Risk Reduction and Management Section initiated the conduct of the Newly Designated DRRM Coordinators. This event will be held on January 31- February 2, 2024 at 456 HOTEL, Legarda St., Baguio City.
2. This activity aims to:
  - a. To capacitate male and female non-teaching personnel in the schools Division of Abra on Disaster Risk Reduction and Management
  - b. To orient and inform male and female non-teaching personnel of the DRRM programs, projects, and activities of the Schools Division of Abra
3. Participants to this engagement meeting are the selected first batch male and female non-teaching personnel in the schools Division of Abra, resource speakers, DRRM Training, SMME/ HRD, TWG (enclosure No. 1).
4. Program matrix is in enclosure No. 2 of this memorandum.
6. This will be a 3 day live-in training. Meals, snacks, board and lodging, travel, and other incidental expenses relative to the conduct of the activity shall be charged to the DRRM downloaded funds, subject to the usual accounting and COA rules and regulations.
7. This memorandum will serve as Travel Order
8. Immediate dissemination of this memorandum is earnestly desired.

  
**AMADOR D. GARCIA PhD, CESO VI**  
Schools Division Superintendent



**Address:** Actividad-Economia St., Zone 2(Consiliman), Bangued, Abra  
**Telephone Nos.:** (074) 614-6918  
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Enclosure No. 1 to DM No. 022 s. 2024

**CAPACITY BUILDING ON DISASTER RISK REDUCTION AND MANAGEMENT FOR FIRST BATCH MALE AND FEMALE NON-TEACHING PERSONNEL**  
 January 31 – February 2, 2024

**LIST OF PARTICIPANTS**

#	Name	School/ Office
1	Janet B. Timbreza	AHS
2	Jeraldine G. Domingo	Baay NHS
3	Lorenzo P. Asuncion	Capitan NHS
4	MariLOW A. Vibas	Cayapa NHS
5	Gerald B. Balneg	Cristina B. Gonzales NHS
6	Lamie Jane C. Paned	Dalit NHS
7	Maricel T. Semanero	Gaddani NHS
8	Mary Rose B. Madriaga	Langiden NHS
9	Daryll John T. Garcia	Luzong NHS
10	Roderick J. Asencio	Manabo NHS
11	Keith Cathy Rein L. Anisay	MNAS
12	ANGELICA P. BERMUDEZ	Cosili ES
13	Aldrin G. Adriatico	Pulot NHS
14	Mark Webster B. Banez	RosalioEduarte NHS
15	Ronald B. Gorio	Supo NHS
16	Rhodafyn V. Mateo	Tagodtod NHS
17	Olivia B. Saboy	Tiempo NHS
18	Kathleene Anna A. Galban	Tineg NHS
19	Franz Kevin RJ A. Palos	Bangued West CS
20	Janine Erika B. Bellisario	Cosili West PS
21	Joey A. Guzman	Sinapangan ES
22	Febbie Ann M. Allopog	Liagan PS
23	Hermanio S. Molina	Ba-I IS
24	Arnold B. Domingo	An-anaao IS
25	Jam Raily B. Ballesta	Pitucannay ES
26	Cerine M. Anin	Pagala East PS
27	Marinel C. Timbreza	Bangacagan PS
28	Novelyn B. Macario	CaoCaoayan PS
29	GLENDA A. DULA	Supo ES
30	May Claire D. Dalingay	Alangtin PS
31	Gwen Noralie T. Blaza	Mangamp ES
32	Clarita L. Viste	Lagangilang
33	Garnette Mayer P. Ton	Pangtud PS, Pidigan CS
34	Xheila C. Siganay	La Paz Integrated School
35	Len Len L. Viste	Bacag ES
36	Unelyne D. Uringan	Talipugo ES
37	Jahrell B. Balubar	Supply Office
38	Rhea C. Bragas	Admin Office
39	Berna B. Cadarao	Admin Office
40	MAYBEL AIZA P. PACLEBA	Banay PS
41	ARIES TOTLE B. BALNEG	ABAS NHS – ADAS II
42	GEREX PABILLANO	SGOD YFD
43	MARIA CELESTE O. CABARUBIAS	ASDS Office



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44	CHESTER B. MENDOZA	Commission on Audit
45	Lorna Llana or Ryn Walter Pa-a	SMME
46	Eden Adriatico or Jestoni M. Balneg	HRD
47	Mapet Bargas	SDO ABRA
48	Florencio B. Rifareal Jr.	Proponent
49	Ronald T. Marquez	SGOD Chief
50	Mijurodel B. Rifareal	SDO Abra
51	Russel B. Polis	Agtangao ES
52	Marlowe Gallardo	SDO Abra
53	Oily joy R. Sulian	Manganip ES
54	Rhoda P. Asencio	SDO Abra
55	Atty. Aileen Joy C. Fuentes	SDO Abra
56	Erika W. Wayaway	Bangilo ES
57	Joseph P. Cabanaoan	Laganglang CS
58	Monaliza F. Buiz	Tamac IS
59	Avigail I. Calubing	Northern Abra NHS
60	Christopher C. Cabutaje	TWG



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Enclosure No. 2 to DM No. \_\_\_\_\_ s. 2024

**TRAINING MATRIX**

Time	Activity	Person In- Charge
Day 1		
7:45-8:30	Registration	TWG
8:31-9:30	Preliminaries	
	National Anthem	
	Prayer	
	Welcome Remarks	Samuel T. Egsaen Jr. EdD - ASDS
	Acknowledgement of Participants	Ronald T. Marquez Phd - CES- SGOD
	Message	Amador D. Garcia Sr. PhD, CESO VI - SDS
	Rationale	Florencio Rifareal Jr. - PDO II- DRRM
	Health Break	
9:45-11:00	PHILIPPINES BASIC EDUCATION SYSTEM	CATALINO BISQUERA - Principal 1
11:01-12:00	DRRM CC Terminologies	MARLOWE GALLARDO - Registrar
	LUNCH BREAK	
1:00-2:00	COMPEHENSIVE DRRM IN EDUCATION FRAMEWORK	Dr. RHODA ASENCIO - SEPS
2:01-3:00	NATIONAL AND INTERNATIONAL POLICES ON DRRM	ATTY. JOY FUENTES - Legal Officer
3:01-3:15	Health Break	
3:16-4:16	AUDITING ON DRRM FUNDS	CHESTER B. MENDOZA - SA II/OIC Team Leader
Day 2		
8:00-9:00	UNDERSTANDING COMMON HAZARD	AVIGAIL CALUBING - MT II
9:01-10:00	CAMP MANAGEMENT	MONALIZA BUIS - TIII
10:01-10:15	Lunch Break	
10:16-11:45	INFORMATION MGT(Communication Protocol) and RADAR reporting	OLLYJOY R. SULLIAN - SH - OIC-SEPS SMN
11:46-12:45	Health Break	
12:46-2:00	RESOURCE MOBILIZATION AND PARTNERSHIP	ERIKA MAGUENSAY - School Head - Bangito ES
2:01-3:00	SCHOOL BASE DRRM-Student Led Watching and Hazard Mapping and Workshop	ROSELL POLIS - P2 Agtangao ES
	Health Break	
3:00-4:00	SCHOOL BASE DRRM -MULTI-HAZARD DRILL	JOSEPH CABANAOGAN
4:00-5:00	TEMPORARY LEARNING SPACE	MIJURODEL B. RIFAREAL - EPS Math
Day 3	Research and innovations in DRRM	Dr. RHODA ASENCIO - SEPS
	Workshop	Dr. RHODA ASENCIO - SEPS
	Presentation and Critiquing of Outputs	Dr. RHODA ASENCIO - SEPS
	Closing	
<b>OLLYJOY R. SULLIAN</b> Emcee		



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