



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF ABRA

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January 30, 2024

DIVISION MEMORANDUM

No. 049, s. of 2024

RECONSTITUTING THE COMPOSITION OF THE BIDS AND AWARDS COMMITTEE (BAC), SECRETARIAT, AND TECHNICAL WORKING GROUPS

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Division Office Personnel
 Teaching and Non-Teaching School Personnel
 All Others Concerned

Pursuant to Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" and its Revised Implementing Rules and Regulation (IRR), the Schools Division Office of Abra hereby reconstitutes the Bids and Awards Committee, both for Goods, Consulting and Infrastructure Services, as follows:

Chairperson	CHRISTOPHER C. BENIGNO PhD, EdD, CESO VI Assistant Schools Division Superintendent
Vice- Chairperson	JUN P. AGUYOS Education Program Supervisor
Members	RONALD T. MARQUEZ, PhD CES - School Governance Operations Division ATTY. AILEEN JOY C. FUENTES Attorney III NARCISO B. CANNAOAY Education Program Supervisor JANET B. PASCUA Administrative Officer V
Alternate Members	PEDRO B. TALINGDAN Education Program Supervisor BHENJO P. AGALOOS Education Program Supervisor
Secretariat	MICHEELLA B. ALCANTARA Administrative Assistant III MARIA CELESTE DANICA O. CABARRUBIAS Administrative Aide VI



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	HAZEL B. BAROÑA Administrative Officer III
Technical Working Group (Infrastructure)	ENGR. JESTER SETH CALIXTO (for electrification) Regional Electrical Engineer ENGR. JOLLY A. DACUYAN Engineer III DR. APOLINAR L. TURQUEZA Medical Officer III
Technical Working Group (Information Technology Supplies and Equipment)	GRYAN LYLE C. NAVARRO Project Development Officer II MARLOU B. BORJA Information Technology Officer I
Technical Working Group (Goods)	JULIO B. LAZARO Public Schools District Supervisor CELIA S. BOLANTE, CPA Accountant III ELMER V. BATONDO Administrative Officer V

1. This memorandum shall serve as official designation of the aforementioned and such designation shall commence from the date of signing of this Memorandum until rescinded, reconstituted, or reorganized.
2. As a Bids and Awards Committee (BAC) member, the obligation to attend all procurement activities is akin to a jury duty, as outlined in Section 14.3 of Republic Act 9184 (Government Procurement Reform Act), which emphasizes the mandatory and active involvement of BAC members in the entire procurement process.
3. The BAC shall have the following functions:
 - a. Advertise and/ or post the invitation to bid/ request for expressions of interest;
 - b. Conduct pre-procurement and pre-bid conferences;
 - c. Determine the eligibility of prospective bidders;
 - d. Receives bids and open;
 - e. Conduct the evaluation of bids;
 - f. Undertake post-qualification proceedings;
 - g. Resolve motion for reconsideration;



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- h. Recommend award of contracts to the Head of the Procuring Entity or his duty authorized representative;
 - i. Recommend the imposition of sanctions in accordance with Rule XXIII of R.A. 9184;
 - j. Recommend to the Head of Procuring Entity the use of Alternative Methods of Procurement as provided for in Rule XVI; and
 - k. Conduct any of the Alternative Methods of Procurement;
 - l. Conduct periodic assessment of the procurement processes and procedures to streamline procurement activities pursuant to Section 3 (c) of the IRR; and
 - m. Performs such other related functions as may be necessary, including the creation of a Technical Working Group (TWG) from a pool of technical, financial, and/or legal experts to assist in the procurement process, particularly in the eligibility screening, evaluation of bids, post-qualification.
4. It is expected that the duties assigned to the members shall be performed with the highest degree and integrity as a public servant.
 5. Full cooperation of all concerned is desired to ensure the success of our undertakings.
 6. Immediate dissemination of this memorandum is desired.


AMADOR D. GARCIA SR., PhD, CESO VI
School Division Superintendent

References:
Republic Act No. 9184
IRR of RA 9184



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