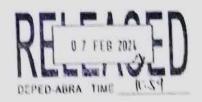


Republic of the Philippines

Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent



February 7, 2024

DIVISION MEMORANDUM No. A Series of 2024

SCHOOL HEADS TO BE DESIGNATED AS COORDINATOR IN THE DIFFERENT PROGRAMS AND ACTIVITIES IN THE DISTRICT

To: Assistant Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary school heads
All Others Concerned

- 1. Under DepEd Order No. 002, s. 2024, the Department issues guidelines on the Immediate removal of Administrative Tasks of Public School Teachers. Given this, the office hereby directs all concerned personnel to ensure the proper implementation of this Department Order.
- All public school teachers designated as coordinators of different programs and activities in the districts shall be revoked and replaced by full-fledged school heads.
- In the case of secondary schools, the department heads will be designated as
 coordinators but in the case of small secondary schools, the school head will
 automatically be the coordinator of all the programs and activities in their
 respective schools.
- Relative to this, teachers representing the school head in meetings and conferences shall not be allowed.
- Widest dissemination and strict compliance of this memorandum is desired.

AMADOR D GARCIA SR PhD, CESO VI School Division Superintendent

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