



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF ABRA

**RELEASED**  
 08 FEB 2024  
 DEPED-ABRA TIME 4:49

February 8, 2024

**DIVISION MEMORANDUM**  
 No. 046 s. 2024

**E-TAKWAT ken SUKISOK: UPSKILLING and COACHING ON ACTION AND BASIC RESEARCH**

**To:** Asst. Schools Division Superintendent  
 CES CID & SGOD  
 SDRC Members  
 Other Persons Concerned

1. Relative to the evaluation and approval of Research Proposals as per Deped Order No. 16, s. 2017, otherwise known as the Research Management Guidelines (RMG) of the Department of Education, this office through the Planning and Research Section will be conduct an upskilling of the members of the SDRC and coaching of research proponents on February 13- 14, 2024 at the 3<sup>rd</sup> Floor of the Schools Division of Abra.
2. This activity aims to provide orientation to the members of the Schools Division Research Committee on the E- Takwat ken Sukisok: SDO Abra's Research Management and to evaluate action and basic research.
3. Participants in this activity are as follows: ASDS, CES SGOD, CES CID, Planning & Research Section, SDRC Members (EPS, PSDS, SEPS Lorna Llanaeza, PII Emila Garcia, PII Ma. Teresa Cabcaban, HTIII Ollyjoy Sulian, HTVI Simplicio Beñas, PI Esteban Lope Tamayo).
4. For further inquiries, please contact the Planning and Research section or communicate through cp number 09771044932.
5. Meals and other incidental expenses relative to the conduct of the activity shall be charged to the Division MOOE while travel and other incidental expenses incurred by the participants coming from the schools shall be charged to the school MOOE subject to the usual accounting and COA rules and regulations.
7. Immediate dissemination of this memorandum is earnestly desired.

**AMADOR D. GARCIA SR. PhD, CESO VI**  
 Schools Division Superintendent

*Amador D. Garcia Sr.*

**PLEASE SIGN HERE**

Enclosures: As stated  
 DO 16, s. 2017  
 SGOD/P&R Feb 2024



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*"Sustain Integrity, Lead, and Nurture Abrenios for Greater accomplishment."*