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Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OFFICE OF ABRA

February 12, 2024

DIVISION MEMORANDUM

No. 067 s. 2024

ORIENTATION OF SCHOOL HEADS ON CONTINGENCY PLAN DEVELOPMENT

To: Asst. Schools Division Superintendent
 Division Chiefs
 Public Schools District Supervisors
 Elementary & Secondary School Heads
 Division DRRM Coordinator
 Other Persons Concerned

- Under Republic Act (RA) No. 10121 entitled The Philippine Disaster Risk Reduction and Management Act of 2010, which mandates all national government agencies to institutionalize policies, structures, coordination mechanisms, and programs with continuing budget appropriation on Disaster Risk Reduction and Management (DRRM) from national to local levels, this office through the School Governance and Operations Division- DRRM conducts Contingency Planning to ensure effective preparation and response to disasters or emergencies. In line with this, a series of activities relative to the development of Contingency Plans will be conducted on the following dates;
-

Activity	Date	Venue	Participants
Orientation on the Development of a Contingency Plan	February 27, 2024	NMK Building, Bangued, Abra	Elementary and Secondary School Heads of Batch 1
	February 28, 2024	NMK Building, Bangued, Abra	Elementary and Secondary School Heads of Batch 2
Gathering of Contingency Planning Data	March 4- 15, 2024	Schools	School Head, SDRRM Coordinator, SDRRM Team
Writershop and Finalization of School Contingency Plan	March 27- 29 (Batch 1)	To be identified	School Head, SDRRM Coordinator
	April 3-5, 2024 (Batch 2)	To be identified	School Head, SDRRM Coordinator
Submission of SCP to the Division Office			
Submission of SCP to RO			

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3. This activity aims to:
 - a. Enhance and update existing SDO DRRM Contingency Plan
 - b. Capacitate school personnel in the development/ enhancement of school contingency plan
 - c. Craft school Contingency Plan.


4. Attached for your reference are the following:
 - a. Enclosure No 1 Training Matrix
 - b. Enclosure No. 2 List of Participants

 - d. Participants should bring their laptops, existing contingency plans, and other school data and relevant materials.

5. For further inquiries, please contact the Social Mobilization and Networking Section – (DRRM) 09366639528.

7. Travel, meals, and other incidental expenses relative to the conduct of the activity shall be charged to the school MOOE and the Division MOOE subject to the usual accounting and COA rules and regulations.

7. Immediate dissemination of this memorandum is earnestly desired.


AMADOR D. GARCIA SR. PhD, CESO VI
Schools Division Superintendent

Enclosures: As stated
RA 10121
SGOD/DRRM Feb 2024



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Enclosure 1 of DM No. 067, s. 2024

ORIENTATION OF SCHOOL HEADS ON CONTINGENCY PLAN DEVELOPMENT
NMK Building
February 27- 28, 2024

Program of Activities

Activities	Persons' Responsible
Registration	TWG
Opening Program	
National Anthem	
Prayer	
Abra March	
DepEd Quality Policy Statement	
LagingHanda	
Roll Call	
Welcome Remarks	Ronald T. Marquez Phd CES SGOD
Inspirational Message	Amador D. Garcia Sr. PhD, CESO VI Schools Division Superintendent
Statement of Purpose	Florencio B. Rifareal Jr. PDO II- DRRM
Overview of the Contingency Plan	Florencio B. Rifareal Jr. PDO II- DRRM
Contingency Plan Development	Rhoda P. Asencio SEPS- Planning and Research
Templates on Contingency Planning	Ollyjoy R. Sulian HT III May Hazel B. Ballena Principal II
Presentation of SDO CP	
Ways Forward	



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NMK Building
February 27- 28, 2024

LIST OF PARTICIPANTS

No.	Name	Position	School
Batch I			
1	Rafael E. Tejero	HT III	Licuan IS, Diangay PS & Sucao ES
2	Ma. Lourdes O. Blanca	HT III	Licuan-Baay C/S, Bulbulala P/S & Agat P/S
3	Leonarda G. Turalba	HT II	Baquero ES, Bonglo ES and Caoayan PS
4	Wilfredo M. Gandeza	P-I	Baay NHS
5	Ellen Ruth A. Domingo	HT 1	Naibuan ES, Subagan PS, Lenneng ES, Kileng PS
6	Marisol B. Reyes	HT-I	Bacag ES and Lan-ag ES
7	Ricky D. Manuel	P 1	Lacub CS, Sap-al ES & Talipugo ES
8	Elmer M. Eguem	HT 2	Pacoc ES and Buneg ES
9	Jacqueline A. Viste	MTI/ TIC	Alfredo Bersamina NHS
10	Edsel Benedicto Q. Manangbao	HT II	Presentar ES
11	Lailani P. Camello	P I	Lagangilang CS
12	Rico T. Tubadeza Jr.	P II	Tagodtod ES
13	Herminio M. Dacquel Jr.	P I	Tagodtod NHS
14	Orlando G. Baisa	P 1	Cayapa ES
15	Jayfee G. Calubing	HT I	Bacooc ES
16	Anicia M. Bersalona	P I	Caridad Azares ES, Dalaguisen ES Willy Castillo PS
17	Paulina Corazon T. Gandeza	HT II	Metodio ES, Gaddani ES
18	Eulalio B. Bosque	P2	Cayapa NHS
19	Rolando M. Torres	HT III	Villa San Isidro ES, Nagtipulan ES
20	Maureen Eva T. Barbosa	P I	Mataragan NAS
21	Gavino A. Cawing	HT I	Mataragan ES
22	Yolanda G. Lingayo	HT III	Liwang ES
23	Cristina M. Ollanas	HT III	Malibcong CS
24	Erika W. Maguensay	TIC/TIII	Bangilo ES
25	Noralyn C. Padilla	HT 1	Tapayen ES & Sabangan ES
26	Mary Jane T. Mailed	HT 1	Tineg NHS
27	Amalia Panabang	P 1	Naglibacan Integrated School
28	Lelis B. Ferras Jr.	HT II	Alawa and Apao Es
29	Alex B. Ferras		Caganayan NHS
30	Mary Grace L. Apalin	HT 1	TinegCS, Makingag ES, Laba PS
31	Petronila S. Fidellino		Caganayan ES and Magsalang ES
32	Rosano Q. Quizada		Anayan ES, Belaat ES, Cogon Es
33	Lerma C. Beronilla	T III OIC	Nangobongan PS
34	Zayra M. Navalta	T III OIC	Alimosgan ES
35	Genelyn B. Afos	TIII/TIC	Quidaoen ES
36	Walter D. Navalta	HT1	Quidaoen NHS



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37	Elsa P. Bliss	P I	Lam-ag Elementary school/Ba-ug PS
38	Grace B. Baldemor	P I	Cabcaburao ES
39	Brenda Grace B. Soriano	HT 1	Supil ES
40	Windelma P. Alcantara	P1	Silet ES
41	Nathaniel T. Dickson	HT 3	San Juan Central School
42	Natividad D. Gandeza	P2	Daoidao ES/Colabaoan PS
43	Brenda L. Bose	P II	Northern Abra NHS
44	Jose P. Garcia	P1	Pacpaca ES, Lipting PS
45	Malelyn B. Candong	P I	Ampalioc PS. & Tabanga IS
46	Dominic D. Lang-ayan	P I	Gayaman E/S, Agumanay ES, Tillilo PS
47	Enrile B. Balais	P I	Luzong NHS
48	Lester Viernes	HT I	LUL-LUNO NHS
49	Florenda A. Ingo	P I	LAul-lunoE/S, Botot ES, Tukipa PS
50	Emilia T. Garcia	P II	Luba CS/Sabnangan ES/Pega PS
51	Natividad M. Lumaang	P I	LuzongES, Barit ES
52	CYNTHIA T. DEL ROSARIO	P-1	Supo ES and Wayangan ES
53	VILLAMOR W. PABLO	P-1	TIEMPO NHS
54	Emma C. Segundo	P1	DILONG NHS
55	ALMA T. WAGAYEN	P-1	TIEMPO ES, CAOCAOAYAN PS & DACUAG PS
56	CHARITO B. DIOAYAN	HT 3	SUPO NHS
57	VILLAMOR W. PABLO	P-I	Tiempo NHS
58	Agustin B. Lawagan	P-1	Kili ES, Tabacda PS
59	NORMA T. DIAKEN	P-1	Tubo Central School
60	LORETA T. IGNACIO	HT-I	Amtuagan ES & Likowan PS
61	Elizabeth M. Manggalis	P1	Tubtuba ES/Pananuman PS/Dilong ES
62	Joel D Dalingay	TIII/TIC	Alangtin ES and Batayan Primary School
63	Efren Cayasen	TIII/TIC	Dilong ES
64	Jun-Jun B. Cortel	HT I	Boliney NHS
65	Melody P. Gumban	HT II	Kilong -olao ES
66	Mary Ann R. Valera	SP-1	Danac IS
67	Daisy U. Dalmacio	HT-III	Bao-yan ES
68	Samuel T. Miguingan	HT-III	Boliney Central
69	Linda Joy B. Saboy	HTI	Capitan NHS
70	Emyrose M. Cariño	P1	Daguoman CS
71	Sozie Pearl T. Balagso	TIII/ TIC	Cabaruyan ES & Pikek ES
72	Urbana C. Valeros	HT1	Ducligan ES
73	Jovelyn L. Manuel	HT2	Daldalao ES
74	Ireneo A. Lalin	P1	Bucloc CS, Lingey ES
75	Leila O. Mapa	P1	MaguyepyepiS, Bantay PS
76	Benjie B. Gupaal	HT III	Sal-lapadan CS
77	Juliet T. Cruz	HT II	Gangal Elementary School
78	Gamie P. Gayao	HTIII	Naguilian ES
79	Rafael T. Calubing	P1	Bazar ES, Sal-lapadan Bo ES, Lam-aoan PS, Callaban PS
80	Kennedy C Isiguen	HTIII	Bilabila Elementary School
81	Marvin V. Beroña	HTI	ADAS NHS



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82	Gina S. Martinez	HTIII	Abas ES
83	Anthony Batalao	TIC	Ud-udiao ES, Nangas-asan PS Manichel PS
84	Nestor C. Pacsa	HTIII	San Isidro CS/ Dalimag ES
85	Narlyn B. Eduarte	P. II	Manayday ES/ Olo ES/ Turod ES
86	Ray B. Abanilla	HTII	San Marcial ES / Maoay PS
87	Emerita J. Pacsa	HT I	San Isidro NHS
88		P1	Tamac Integrated School
89		HT2	Tuquib IS
90		HT-III	Villaviciosa/ VCS and Cal-lao ES
91			Lumaba IS/ Bol-lilising ES/Lagaosian ES
92	Rolando D. Antonio	HTIII	Bolbolo ES
93	Rosewel G. Labutong	HTI	Dalit ES/Modesto-Luz Deffesta PS
94	Adoracion C. Beroña	HTIII	Kinabiti ES
95	Napolen B. Bobias	HTI	San Juan ES/ Gapang ES/ Maliplipit PS
96	Rodolfo G. Castro	HT1	Pang-ot ES/NES
97	Susan A. Mina	P1	Pilar CS
98	Rommelyn Agnes D. Alagao	HT I	Dalit NHS
99	Ma. Teresa E. Cabcaban	P1	Pilar RHS
100			Bolbolo NHS
Batch 2			
101	Rosell B. Polis	P2	Agtangao ES and Lubong ES
102	Marcela B. Lazaro	P1	Patucannay ES
103	Merlita F. Bringas	HTIII	Cosili ES and Cosili West PS
104	Catalino C. Bisquera	P1	Bangued/ Bacsil ES and Malita PS
105	Melba B. Linggayo	P - I	Bangbangar ES
106	Nenita P. Sabino	PII	Sinalang PES
107	Irenea A. Viado	P - I	Sinapangan ES and Sta. Rosa PS
108	Cristine B. Gandeza	HT3	Bañacao ES
109	Imelda B. Dosono	P II	Bangued East CS
110	Kristoffer Ryan B. Ulibas	T3/TIC	San Antonio ES
111	Josephine S. Tolentino	HTIII	AHS Calot Extension
112	Rolando Belmes	H.T.III	Dangdangla ES
113	Margarita C. Balla	P1	Sappaac ES
114	Shirley W. Galera	P1	Sagap ES
115	Lino Queza	PII	Abra High School
116	Grace C. Tadeo	HT3	Maoay ES
117	Leonila Sagisi	P1	Calaba ES
118	May Arconado	P II	BWCS
120	Virginia B. Baruela	HTIII	Bangued North ES
121	Rolando B. Belmes	HTIII	Dangdangla ES
122	Bernadette B. Moyrong	HTII	Macarcarmay&Calot ES
123	BERNARDINO B. LAZO JR.	P1	Bucay Central
124	AMELIA B. TUBANIA	HT I	Bugbog ES
125	NORMA T. PINEDA	P2	Pangtod NHS
126	MEMORY O. BATONDO	P2	Dugong NHS
127	ESTRELLA B. BENABESE	T-III/TIC	Patoc ES



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128	ANNABELLE T. GUIDANG	P2	Bucay North ES
129	ROSA MARIA G. BIDES	HT3	Quimloong ES
130	GABRIEL B VELASCO	P2	Layugan IS
131			Tabiog ES & Lublubnac PS
132	MARY HAZEL B. BALLENA	P2	Pagala West ES/Bangcagan PS/Pagala East PS
133	JOVY T. BUGAOISAN	HT 2	Abang Elementary School
134	FLORANTE A. BELARAS	T-III/TIC	Madalipay E/S
135	NORMA T. PINEDA	P2	Pangtod NHS
136	Fedelyn M. Tacis	HT - III	Siwasiw E/S Bangbangcag PS
137	ARLENE Q. CABARRUBIAS	T3/TIC	Dugong ES
138	Jose V. Bernardez	PIII	CBGMHS
139	EDRALYN B. ALVAREZ	T-III/TIC	Calao ES
140	VALERIA A. BAYLE	P1	PADANGITAN ES
141	OLLYJOY R. SULIAN	HTIII	MANGANIP ES
142	AGNES M. DOLAOEN	TIC	ABAQUID ES
143	HECTOR B. ESCALA	P I	DANGLAS CS
144	Esterio A. Apolinar		Western Abra NHS
145	DANILO L. BALILING	HTIII	NAGAPARAN ES
146	Marlene A. Tesoro	PI	Mudiit ES
147	May Edina B. Timbreza	P II	Taping ES
148	Alejandria B. Fernandez	HTI	Pacac and Lourdes Zapata ES
149	Wendelino T. Arias	P I	Libtec&Cabaroan ES
150	DAHLIA L. SILVANIA	PII	ROSALIO EDUARTE NHS
151	Prescila B. Tesoro	PII	Dolores Central School
152	Pepito T. Biccav	HTIII	Kimmalaba ES
153	David P. Linggayo Jr.	P II	Don Rosalio Eduarte ES
154	Ederlita Joy L. Gayban	T-III/OIC	Cardona Elementary School
155	Balmarie D. Bayle	P II	Lagayan CS, Baybayatin PS and Pang-ot PS
156	Felmar C. Molina	PI	Ba-i IS
157	Matilde C. Bosque	HT I	Collago ES
158	Simplicia G. Donato	PI	KiwasPS,Pulot ES
159	Felmar C. Molina	PI	Lukgay PS
160	Perlita G. Bersamin	PI	Pulot NHS
161	DINA T. SAN MIGUEL	HT III	Quillat ES and Baac ES
162	DELFIN B. BLANDO	P1	Malapaao ES
163	HECTOR S. LOPEZ	P II	Langiden NHS
164	HILDA M. PALECPEC	P I	Langiden CS & Mabungtot ES
165	CATHERINE A. CODIAMAT	P I	MALABBAGA ES
166	NORA V. BUGASTO	HT-II	Pidipid ES
167			El Bernos ES and Toon ES
16	LORNA C. BELENA	HT-I	Canan ES/Gongonot ES
169		PI	San Gregorio ES
170	Jacinto S. Bose	P III	MYBBMNHS
171	CAYETANO B. BARCENA	PII	Bulbulala ES
172	ARCHIE C. PRE	HTIII	Liguís ES and Sidongan PS
173	Esteban Lope N. Tamayo	P I	LPIS



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174	Jomar P. Brub	HTIII	Benben ES
175	ROLANDO S. BLANES	PI	Mudeng ES and Udangan PS
176	Catherine A. Peig	PI	San Ramon ES
178	Emely B. Donato	PI	Manabo NHS
179	Loreto A. Penalosa, Jr.	HTIII	San Jose ES
180	Ricalito A. Sagao	HTIII	Catacdegan ES
181	Cleto T. Batondo	P II	Banat ES, Casakgudan PS, Madago ES
182	Rebelita Q. Bejarin	PI	Manabo Pilot ES, Sto. Tomas BS, Sapdaan ES
183	Pilita C. Apolinar	P II	Garreta ES and Sulbec PS
184	Emma P. MADriaga	HTI	San Diego ES
185	AMELITA B PACULDAR	HTII	Suyo Pilot ES
186	Ursalina P. Panelo	P I	Arab ES and Banay PS
187	Lorna B. Llana	SEPS/TIC	Nagdaingan Es & Casilagan Es
188	Honorata M. Perlas	P II	Pidigan Central Sch
189	Jasmine P. Bringas	P III	Suyo NHS
190	Lorna B. Llana	SEPS/TIC	Yuyeng PS
191	Honorata M. Perlas	P II	Pangtud PS and Pob West PS
192	PEPITO Q. TRINIDAD	PI	Penarrubia I.S.
193	Charito B. Soliven	HTIII	Malamsit ES and Tattawa PS
194	Minerva Joy L. Addun	HTII	Dumayco ES
195	Maria Lorena B. Bisares	HTIII	Lusuac ES/Sta. Rosa ES
196	Reynaldo D. Sabian	HTII	Namarabar ES
197	Angeline C. Maguensay	P II	San Quintin CS/Palang PS/Talaytay PS
198	Pedro M. Villastiqui Jr.	P II	San Quintin NHS
199	Marissa V. Bayle	HTIII	Villa Mercedes ES / Pantoc ES
200	Ester A. Garcia	HTI	TangadanES/Presentar PS
201	Frederico Antonio B. Dumlao	HTII	Velasco E/S
202	Silverio T. Cariño	PIV	Gaddani NHS
203	Crisostomo T. Balneg	PI	An-anaao Integrated School
204	Stanley P. Millare	PI	Don Marcos Rosales ES
205	Teresa B. Arias	PI	Basbasa E/S
206	Flordeliza T. Orio	PI	Bagalay E/S
207	Eugenio P. Millare	Principal II	Tayum Central school
208	Brigith Carmencita B. Balneg	HTII	Bumagcat E/S
Resource Persons and Facilitators			
	SDS/ ASDS		
	Ronald T. Marquez PhD	CES SGOD	SDO
	Florencio B. Rifareal Jr	PDO II	SDO
	Ollyjoy R. Sulian	HTIII	SDO
	Hazel B. Ballena	P II	Bucay District
	Rhoda P. Asencio	SEPS	SDO
	Angelita Bunang	ADAS	SDO
	SMN	SEPS/ EPS	SDO
	HRD	SEPS/ EPS	SDO
	TWG		



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