



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

**RELEASED**  
17 FEB 2024  
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February 12, 2024

Division Memorandum  
No. 064, s. 2024

**SUBMISSION OF THE FY 2025 BUDGET PROPOSAL**

To: **Assistant Schools Division Superintendent**  
**CID Chief and Unit Heads**  
**SGOD Chief and Unit Heads**  
**All Others Concerned**

1. Pursuant to Regional Memorandum No. 077, s. 2024, "Submission of the FY 2025 Budget Proposal" dated February 6, 2024, please be informed that there will be an activity of data gathering to be conducted on **February 13-14, 2024, at 3<sup>rd</sup> Floor Conference Hall, SDO- Abra.**
2. The objective of this activity is to prepare Division FY 2025 Budget Proposal under Tier 1 and Tier 2 and submit it to the Regional Office on or before February 16, 2024.
3. See attached lists of participants of this activity.
4. AM & PM Snacks and Lunch will be provided to all participants.
5. The venue of this activity is at the 3<sup>rd</sup> Floor Conference Hall, SDO- Abra.
6. All participants are required to attend this meeting. Strict compliance with this memorandum is hereby requested.

  
**AMADOR D. GARCIA SR., PhD, CESO VI**  
Schools Division Superintendent

Enc./s: List of Participants



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra  
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**Lists of Participants for February 13-14, 2024:**

1. SDS- Amador D. Garcia Sr, PhD, CESO VI
2. ASDS- Christopher C. Benigno, PhD, EdD, CESO VI
3. CID Chief- Hedwig M. Belmes
4. SGOD Chief- Ronald T. Marquez
5. Planning Officer III- Meldie M. Damian
6. PDO I (YFD)- Edlaine B. Castillo
7. Division Engineer- Engr. Jolly A. Dacuyan
8. PDO II (DRRM)- Florencio B. Rifareal Jr.
9. EPS (SGOD)- Ronilo P. Garcia
10. SEPS SMME- Lorna Llaneza
11. Guidance Counselor II- Ma. Danica P. Andres
12. SEPS HRD- Eden T. Adriatico
13. EPS II SMN- Bless Maricar B. Ramos
14. EPS- Bhenjo Agaloos, Henrieta Bringas, Jun Aguyos, Marlene Abaoag, Adelaida Bogayao, Narciso Cannaoay, Emmannuel Bugtong, Pedro Talingdan, and Mijurodel Rifareal
15. ITO- Mariou B. Borja
16. AO V (Admin)- Janet B. Pascua
17. AO IV (Admin)- Gemma B. Cabutaje
18. ACCOUNTANT III- Celia S. Bolante, CPA
19. AO V (Finance)- Elmer V. Batondo
20. Atty III- Aileen Joy Fuentes
21. AO III- Hazel Barila
22. ADAS III- Mary Monette Noelle A. Reyes
23. ADAS II- Justice Joyce B. Barbero
24. AA VI- Gmel Swietenia Bernardez



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