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Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

March 08, 2024

DIVISION MEMORANDUM

NO. 113, s. 2024

**CONDUCT OF OCULAR INSPECTION OF ALL PRIVATE SCHOOLS IN THE
DEPARTMENT OF EDUCATION, CORDILLERA ADMINISTRATIVE REGION,
SCHOOLS DIVISION OF ABRA**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Private Schools Administrators
Attorney III
All others concerned

1. Pursuant to DM-OUPS-2024-01-01704 dated March 6, 2024 on the Regulatory Functions Pursuant to DepEd 88, s. 2010, titled 2010 Revised Regulations for Private Schools in Basic Education, Section 25 of the order states that "all private educational institutions shall be subject to reasonable supervision and regulation by the Department"
2. In consonance with the aforementioned, as per Regional Memorandum No. 144, issued in 2024, wherein the Department of Education – Cordillera Administrative Region, via the Quality Assurance Division (QAD), directed the Regional and Schools Division Office Task Force to execute an ocular inspection of private schools within each division. Consequently, in adherence to the directives outlined in the Regional Memorandum, the Schools Division Office (SDO) task force shall be constituted by:

Division Task Force:

1. Head of the Division Task Force:	ATTY. AILEEN JOY C. FUENTES Chief of the Legal Unit or any Legal Officer of the SDO
MEMBERS:	HEDWIG M. BELMES Curriculum Implementation Division Chief RONALD M. MARQUEZ, PhD Schools Governance and Operations Division Chief RONILO P. GARCIA Education Program Supervisor



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	Other personnel of CID, SGOD or other unit from the SDO LORNA LLANEZA Senior Education Program Specialist Other personnel of CID, SGOD or other unit from the SDO RYN WALTER PAA Education Program Specialist Other personnel of CID, SGOD or other unit from the SDO
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3. The Division Task Force shall conduct an ocular inspection starting from the date of the receipt of this Memorandum and submit reports consolidated, verified, and signed by all members of the Division Task Force to the Regional Task Force.
4. Accommodation meals and snacks of the Regional Task Force members during their stay relative to the ocular inspection shall be charged against the Local Funds, subject to the usual auditing rules and regulations.
5. The schedule and the names of the school to be inspected is to be announced by the Regional Office.
6. Attached is the Ocular Inspection template which can be accessed through this link <https://tinyurl.com/toollinkforsdo>
7. All reports shall be submitted to the Quality Assurance Division for consolidation through their email address car_qad@deped.gov.ph on or before Thursday, March 21, 2024.
8. Immediate, wide dissemination and strict compliance with this Memorandum is directed.


AMADOR D. GARCIA SR., PhD, CESO VI
Schools Division Superintendent



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CONTEXTUALIZED OCULAR INSPECTION TEMPLATE

List Name of Schools based on SEC Registration	School ID	Current Enrollment data	School Address/ Location	Type of Operation and Date approved		Curriculum Offerings	Category of Current assistance/programs available to learners (SHS Voucher, ESC, JDVP)	Recipients (SHS Voucher, ESC, JDVP) as of		Management		Other Information	
				Permit	Recognition			Current year	Year	Filipino	Foreign		
				Permit	Recognition	Specify (Kindergarten, G 1-6, G 7-10, G 11-12 and Include Track & Strands offered in SHS)					Filipino	Foreign	

Prepared by:

Noted by:

SDO CJC _____

SDO Legal Officer _____

SDO SGOD Chief: _____

Other Pe _____

Schools Division Superintendent _____