



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF ABRA

RELEASED
 12 MAR 2024
 DEPED-ABRA TIME 9:35

March 6, 2024

DIVISION MEMORANDUM

No. 114 s. 2024

FIRST REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Asst. Schools Division Superintendent
 CES CID & SGOD
 EPS, PSDS, SEPS, EPS II
 Unit/ Section Heads
 All Elementary and Secondary School Heads
 All Persons Concerned

1. Pursuant to Republic Act No. 9155 otherwise known as the Governance of Basic Education Act of 2001, the Schools Division of Abra through the Office of the Schools Division Superintendent initiated the conduct of the regular division management committee meeting. This event will be held at the Divine Word College of Bangued, Abra on March 15, 2024, from 8:00 am onwards.
2. This activity aims to:
 - a. update school heads with the programs, projects, and activities of the Schools Division of Abra
 - b. address problems, issues, and concerns of schools, and
 - c. establish a regular interface with the school heads on updates from the CID, SGOD, OSDS, Office of the ASDS, and SDS.

3. The agenda to be discussed is as follows:

Topic	Personnel In-charge	Time Allotment
A. Preliminaries and Attendance - Lupang Hinirang - Prayer - Quality Policy Statement - Roll Call - Welcome Remarks	ASDS Christopher Benigno	30 mins
B. Declaration of Quorum	ASDS Christopher Benigno	
C. Reading and approval of the previous meeting	Secretariat	
D. Matter arising from minutes of previous meeting	ASDS Christopher Benigno	
Mancom Proper		
Presentation and Approval of other Agenda	ASDS Christopher Benigno	



Address: Actividad-Economia St., Zone 2 (Consilliman), Bangued, Abra
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Topics for information and updates

<ul style="list-style-type: none"> • Updates on CARAA • School Research Pool of Evaluators • WAP • SGOD Integrated Monitoring Tools, DRRM Contingency Planning, SBM Surveillance Monitoring 	SGOD CES	30 min
<ul style="list-style-type: none"> • Issues and concerns as a result of monitoring and school visits • Updates on NLC, Catch- up Fridays, Roll- Out Training 	CID CES	30 min
<ul style="list-style-type: none"> • Budget Utilization & Status of Downloading of MOOE 	AO V- Budget Accountant III	30 min
<ul style="list-style-type: none"> • Updates on SALN • PDS • Philhealth Consulta Packages, AO II reporting to cluster schools and AO II & ADAS Traveling Expenses • Hiring of Administrative Staffs, • Vacancies and Reclass 	AO V- Admin	30 mins
<ul style="list-style-type: none"> • ICT Concerns 	ITO	
<ul style="list-style-type: none"> • Legal Matters 	Legal Officer	
<ul style="list-style-type: none"> • Procurement Processes 	AO IV- Supply	
<ul style="list-style-type: none"> • ASDS Updates 	Christopher Benigno, PhD, EdD, CESO VI	
<ul style="list-style-type: none"> • SDS Hour 	Amador D. Garcia Sr., PhD, CESO VI	

- Participants in this engagement meeting are the ASDS, EPS, PSDS, SEPS, EPS II, Unit/ Section Heads, School Heads of both elementary and secondary schools, and support staff. The dress code will be Semi-Formal attire with a shade of violet in recognition of the Women's Month.
- Immediate dissemination of this memorandum is earnestly desired.


AMADOR D. GARCIA SR. PhD, CESO VI
 Schools Division Superintendent



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Enclosure No. 2 to DM No. ____ s. 2024

Working Committees	
Overall Chairman: Ronald T. Marquez PhD, CES SGOD	
A. Stage Decorations Fernandina Lagundino Bernard Beronilla Bangued District teachers (Selected)	C. Food Committee Merly B. Bargas Jahrell Balubar Hazel Barona
B. Physical Set- Up/ Cleanliness Janet B. Pascua Gemma Cabutaje Narciso Cannaoay Personnel Services	D. QAME Lorna Llaneza/ Ryn Walter Pa- a Eden Adriatico/ Jestoni Balneg Communication/Program Angelita Bunang Eden Adriatico Jestoni Balneg Rhoda P. Asencio Meldie M. Damian Edlaine Castillo Maria Celeste Danica Cabarrubias Michelle Alcantara Secreatriat Rhoda P. Asencio Documenters: Bless Maricar Ramos Ollyjoy R. Sulian Franz kevin RJ Palos Moderator/ Emcee Ollyjoy R. Sulian
C. Tarpaulin, Sound System Committee & ICT In-charge (Laptop & DLP) Marlo Borja Marlowe Gallardo Gryan Lyle Navarro Ryn Walter Pa- a Jahrell Balubar	E. Finance Committee Elmer Batondo Celia Bolante Loudy Centeno
F. Medical and Safety Committee Dr. Apolinar Turqueza Florencio B. Rifareal Jr. 2 Division Nurses	



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