



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF ABRA

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OFFICE MEMORANDUM
No. 172s, 2024

**RECONSTITUTION OF CANVASS COMMITTEE FOR GOODS AND SERVICES OF
SCHOOLS DIVISION OF ABRA**

To: All Concerned Officials/Personnel

1. Pursuant to Republic Act No. 9184 and its Revised Implementing Rules and Regulations (IRR), the composition of Canvass Committee for goods and services is hereby reconstituted as follows:
 - End User/Program Owner
 - Representative from Supply Section- Leo B. Guzman-Agriculturist I
 - Merly B. Bargas or Hazel B. Baroña
2. Their designation shall be for a period of two (2) years unless removed for a cause or rescinded by the Head of the Procuring Entity.
3. The functions of the canvass committee members are:
 - a. Float canvass forms/RFQ to at least 3 suppliers of known qualifications, and
 - b. Take accountability in the filled-out canvass forms and ensure that the canvass forms are sealed by the bidders before submitting to the BAC Secretariat.
4. Immediate dissemination and guidance of this memorandum is desired.


AMADOR D. GARCIA SR. Phd, CESO VI
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