



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF ABRA

**RELEASED**  
 18 APR 2024  
 DEPED-ABRA TIME

April 15, 2024

**DIVISION MEMORANDUM**

No. 174 s. 2024

**TIMELINE FOR THE CONDUCT OF CLASSROOM  
 OBSERVATIONS/DEMONSTRATION TEACHING AND TEACHER REFLECTION  
 AND PREPARATION OF THE COMPARATIVE ASSESSMENT RESULT-REGISTRY  
 OF QUALIFIED APPLICANTS (CAR-RQA) FOR SY 2024-2025**

**To: Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 HRMPSB Members  
 All Others Concerned**

- Relative to the preparation of the Comparative Assessment Result of the Registry of Qualified Applicants (CAR-RQA) for School Year 2024-2025, hereunder is the schedule of activities in compliance with DepEd Order no. 007, s. 2023 or the Guidelines on Recruitment, Selection and Appointment in the Department of Education.

<b>TIMELINE</b>	<b>ACTIVITY</b>	<b>Responsible Persons/Committee</b>
May 6-10, 2024 and May 13-17, 2024	<p><b>Conduct of Classroom Observations/Demonstration Teaching and Teacher Reflection</b></p> <p>1. All applicants shall undergo the Demonstration Teaching for the PPST-COIs and the Reflection Written Examination for the PPST-NCOIs.</p> <p>2. In the conduct of Demonstration Teaching, the teacher applicants shall coordinate closely with the sub-committees considering that the lesson to be demonstrated will be the lesson for that day. Teacher applicants shall prepare and provide a copy of his/her lesson plan to the observers.</p> <p>3. In case of application in multiple levels, applicant shall undergo Demonstration Teaching and Reflection Written Examination in all levels he/she intends to apply.</p>	Teacher Applicants and Sub-committees



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May 20-24, 2024	<b>Preparation and submission of Comparative Assessment Result-Registry of Qualified Applicants (CAR-RQA)</b> 1. Sub-committees shall accomplish the CAR Form 2. Electronic copy and duly signed printed copy of the CAR shall be submitted to the HRMPSB Secretariat together with the minutes of deliberation.	Sub-committees and HRMPSB
May 27-31, 2024	<b>Consolidation, review, finalization, and approval of the CAR-RQA</b> 1. The HRMPSB shall consolidate, review and finalize the submitted CARs. 2. The HRMPSB shall prepare 6 CAR-RQA (1 for Elementary, 1 for JHS and 4 for SHS) and submit to the Appointing Authority for approval.	HRMPSB and SDS
June 1-14, 2024	<b>Posting of the approved CAR-RQA</b> The HRMO shall post the approved CAR-RQA in three (3) conspicuous places including the bulletin board of the Division Office, Division Website and SDO-Abra HRMPSB Facebook page.	HRMO

- Schedule of the venue of the conduct of classroom observations/demonstration teaching and teacher reflection and Sub-committees are attached in Enclosure 1.
- To facilitate the comparative assessment process, the sub-committees shall serve as assessorial body to the HRMPSB. The HRMPSB shall still maintain accountability for the results of the comparative assessment of applicants.
- Meals and snacks of the HRMPSB, Sub-committees and secretariat, including other administrative costs relative to the conduct of said activity shall be charged against local funds subject to the existing COA rules and regulations.
- For immediate dissemination and guidance of all concerned.

  
**AMADOR D. GARCIA SR. PhD, CESO VI**  
Schools Division Superintendent



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Enclosure I.

DISTRICT	ELEMENTARY VENUE	SECONDARY VENUE	TEAM
	<b>May 6, 2024</b>	<b>May 13, 2024</b>	
<b>Bangued</b>	Bangued East CS	Abra High School Main	Team A
<b>Pilar</b> (San Isidro, Villaviciosa, Pilar)	San Isidro CS	San Isidro NHS	Team B
	<b>May 7, 2024</b>	<b>May 14, 2024</b>	
<b>Pidigan</b> (Penarrubia, Pidigan, Langiden, San Quintin)	San Quintin CS	San Quintin NHS	Team A
<b>San Juan</b> (San Juan, Tineg)	San Juan CS	Northern Abra NHS	Team B
	<b>May 8, 2024</b>	<b>May 15, 2024</b>	
<b>Lagangilang</b> (Lagangilang, Lacub, Baay-Licuan, Malibcong)	Lagangilang CS	Cayapa NHS	Team A
<b>Sallapadan</b> (Bucloc, Daguioan, Boliney, Sallapadan)	Abas ES	Abas NHS	Team B
	<b>May 9, 2024</b>	<b>May 16, 2024</b>	
<b>Luba</b> (Luba, Tubo)	Luba CS	Luzong NHS	Team A
<b>Bucay</b> (Bucay, Manabo)	Bucay CS	Cristina B. Gonzales MHS	Team B
	<b>May 10, 2024</b>	<b>May 17, 2024</b>	
<b>La Paz</b> (La Paz, Danglas, Lagayan)	Mudeng ES	Marc Ysrael B. Bernos MNHS	Team A
<b>Dolores</b> (Dolores, Tayum)	Tayum CS	Gaddani NHS	Team B



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**COMPOSITION OF SUB-COMMITTEES**

**Team A**

1. Julio B. Lazaro
2. Analyn F. Atmosfera
3. Christine D. Poblete
4. Fernandina B. Lagundino
5. Catherine E. Lang-ayan
6. Adelaida A. Bogayao
7. Marlene C. Abaoag
8. Narciso B. Cannaoay
9. Henrieta A. Bringas
10. Mijurodel B. Rifareal

**Team B**

1. Leonardo T. Balneg
2. Manuela B. Garcia
3. Ailyn B. Taberdo
4. Ermely C. Paned
5. Guillermo L. Ortega, Jr.
6. Pedro B. Talingdan, Jr.
7. Emmanuel B. Bugtong
8. Bernardo P. Beronilla
9. Jun P. Aguyos
10. Bhenjo P. Agaloos



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