



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

**RELEASED**  
 18 APR 2024  
 DEPED-ABRA TIME 2:52

Office of the Schools Division Superintendent  
 DIVISION MEMORANDUM  
 No. 177 s. 2024

April 16, 2024

**SUBMISSION OF ANNUAL IMPLEMENTATION PLAN, WORK AND FINANCIAL PLAN AND ANNUAL PROCUREMENT PLAN FOR THE SCHOOL YEAR 2024-25**

**To:** Assistant Schools Division Superintendent  
 Chief Education Supervisors- CID & SGOD  
 Public Schools District Supervisors  
 All School Heads ( Elementary and Secondary)  
 AIP Review/Core Team

1. Pursuant to DepEd Order No. 44, s. 2015 re: Guidelines on the Enhanced School Improvement Plan (SIP), all public elementary and secondary schools, in collaboration with the School Planning Team (SPT) shall submit their Work and Financial Plan (WFP)/ Annual Implementation Plan (AIP) 2024 on May 20 to July 30, 2024. School Heads should take note of the corresponding points on the submission as reflected in the OPCR of schools.

2. The AIP, WFP, APP/PPMP 2024 shall be reviewed by the respective members of Annual Implementation Plan Review Team:

Names	Position
All Public School District Supervisors	
Ronilo P Garcia EdD	SGOD- EPS
Lorna B. Llanaza EdD	SEPS-SMME
Meldie M. Damian	Planning Officer III
Rynwalter A. Paa	EPS II-SMME
Celia S. Bolante ( included in the WFP)	Accountant III
Merly Bargas ( included in the APP/PPMP)	AO IV (Supply )

3. For relevant queries, you may contact Lorna B. Llanaza EdD (09351698621) and Meldie M. Damian (09666408535).

4. Immediate and widest dissemination of and compliance with this Memorandum is directed.

  
**AMADOR D. GARCIA SR, PhD, CESO VI**  
 Schools Division Superintendent



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 Sustain Integrity, Lead, and Nurture Abrenios for Greater accomplishment