



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

RELEASED
19 APR 2024
DEPED-ABRA TIME 1:43

April 15, 2024

DIVISION MEMORANDUM
No. 180, 2024

E-TAKWAT ken SUKISOK: CAPABILITY BUILDING AND WRITESHOP ON BASIC RESEARCH ON DRRM FOR NON-TEACHING PERSONNEL

- To:** Asst. Schools Division Superintendent
CES CID & SGOD
Planning and Research Section
DRRM Coordinators
All other Personnel
1. The Adoption of the Basic Research Agenda by the Department of Education as stipulated in Deped order No. 39, s. 2016 recognizes the Disaster Risk Reduction and Management as one of the cross-cutting themes. Thus, this office through the School Governance and Operations Division will be conducting the Capability Building and Writeshop on Basic Research on DRRM for non-teaching personnel on April 23-25, 2024 at Ichtus Beach Resort. Likewise, this holds true as an offshoot to the Disaster Risk Reduction and Management-Climate Change Adaptation & Mitigation (DRRM-CCAM) Research Agenda Writing and DRRM Information System Applications as stipulated in DRRMS-08-04-2024-0004.
 2. This activity aims to:
 - a. To capacitate non-teaching personnel in the crafting of basic research
 - b. To be enhanced with the Research Management Guidelines as provided for in DepEd Order No. 16, s. 2017
 - c. To craft and submit basic research adhering to the criteria and standards of quality research with the 4C's namely: Credible, Communicable, Contributory and Conforming
 3. A list of participants to this activity is attached to this memorandum. Participants are advised to bring with them their laptop, extension wires and wifi if possible. Prepare a research title on DRRM aligned to the MATATAG agenda as stipulated in DM No. 455, s. 2023 and DM 081, s. 2024.
 4. Check-in and 1st meal will be dinner of April 22, 2024 and checkout will be 12 PM of April 25, 2024. For further inquiries, please contact the Planning and Research section or call cp number 09771044932.



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra
Telephone No.: (074)614-6918
Email Address: abra@deped.gov.ph
Website: <http://www.depedabra.com>



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

5. Board & Lodging, travel expenses and other incidental expenses relative to the conduct of the activity of division personnel shall be charged to DRRM fund while travel and other incidental expenses incurred by the participants coming from the schools shall be charged to the school MOOE subject to the usual accounting and COA rules and regulations.

7. Immediate dissemination of this memorandum is earnestly desired.


AMADOR D. GARCIA SR. PhD, CESO VI
Schools Division Superintendent 

Enclosures: As stated; DO 16, s. 2017; DO 39, s. 2016; DM 455 s. 2023, DM 081, s. 2023



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra
Telephone No.: (074)614-6918
Email Address: abra@deped.gov.ph
Website: <http://www.depedabra.com>





Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF ABRA

Enclosure No. 1 of DM No. ____ s. 2024

LIST OF PARTICIPANTS

April 23- 25, 2025

Ichthus Beach Resort, Magsingal, Ilocos Sur

Name	School	Name	School
Rizanne C. Collado	Sulbec PS	Kathleen Ainna Galban	Tineg NHS
Arnold P. Cabaya Jr.	Garreta ES	Frances Ferrer	Western Abra NHS
Angelica P. Bermudez	Cosili ES	Alyssa Marie D. Azarcon	Bagalay ES
Juliet T. Cruz	Gangal ES	Lovely Kris C. Uy	Catacdegan ES
Genefer E. Bañez	Pacoc ES	Eric G. Aquino	Bangued West CS
Georly D. Tobias	Pilar Rural HS	Gerlie T. Peralta	Dalaguisen ES
Imelda B. Dosono	Bangued East CS	Royce Ann Sibal	AHS
Idzelle Jhunc Rifareal	San Isidro NHS	Allan A. Borillo	Peñarubia IS
Keith Van Rossdale P. Asencio	Boliney NHS	Maybel Aiza P. Pacleba	Banay PS
Marvin V. Beroña	Abas NHS	Ronald Ilych Centeno	Lagben PS
Quishelle G. Dakiwas	Tube CS	Marionette F. Jovelo	Dalit ES
Glenda A. Dulay	Supo ES	Lucky Keith F. Al- Kholifi	Cosili ES
Maria Danica Celeste Cabarrubias	SDO	Imelda T. Buena	Tayum CS
Emely B. Donato	Manabo NHS	Maricel B. Tuzon	Bangbangcag PS
Mark Webster V. Banez	Rosalio Eduarte NHS	Abdul Mannan B. Omar	Bulbulala ES
Olivia B. Saboy	Tiempo NHS	Palmarie V. Verzola	Bacooc ES
Generoso P. Palope	Pidipid ES	Jenalyn Davis	Luzong NHS
Franz Kevin RJ A. Palos	BWCS	Angelita Bunang	SDO
Ariane Mae M. Asencio	Sabnangan ES	Christopher C. Benigno, PhD, EdD, CESO VI	SDO
Annabelle T. Guidang EdD	Bucay North ES	Ronald T. Marquez, PhD	SDO
Gwen Noralie T. Blaza	Manganip ES	Rhoda P. Asencio	SDO
Heizel L. Testado	DREES	Meldie M. Damian	SDO
Bea Alistair G. Reyes	Taping ES	Esteban Lope N. Tamayo	Lapaz IS
Grace B. Polis	Velasco ES	Florencio B. Rifareal Jr.	SDO
Danilo T. Buenafe Jr.	Cardona ES	Emilia T. Garcia	Luba CS
Ashley B. Daguio	Cabaroan ES	Lorna B. Llana	SDO
Marlon James F. Tobias	Ocup PS	Marlowe Gallardo	SDO
Domelyn Lara Horca	Padangitan ES	Eden Adriatico/Jestoni Balneg	SDO
Hazel Barila	SDO	Ollyjoy R. Sulian	SDO
Jenny Sawadan	San Isidro ES	Ma. Teresa Cabcan	Pilar Rural HS
Jun Jun Cortel	Boliney NHS	Aures Oindy T. Valera	AHS
Switzem Joy Andallo	Pilar Rural HS	Jingle B. Molina	SDO
Clarita L. Viste	Lagangilang CS	Driver & TWG	

Enclosure No. 1 of DM No. ____ s. 2024



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra

Telephone No.: (074)614-6918

Email Address: abra@deped.gov.ph

Website: http://www.depedabra.com

*For Information, Lead, and Monitor Aborder for Center Development





Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF ABRA

ACTIVITY MATRIX

April 23- 25, 2025

Ichthus Beach Resort, Sto Domingo, Ilocos Sur

TIME	TOPIC/ACTIVITY	LEARNING FACILITATORS
Day 0	Arival	
Day 1		
7:30- 8:00 AM	Registration	TWG
8:31-9:30 AM	Preliminaries	MARLOWE GALLARDO Registrar I
	Prayer	
	Lupang- Hinirang	
	DepEd Quality Policy Statement	
	Opening Remarks	Christopher C. Benigno PhD, EdD, CESO VI Asst. Schools Division Superintendent
	Acknowledgment of Participants Message	Meldie M. Damian, POIII Amador D. Garcia Sr. PhD, CESO VI Schools Division Superintendent
	Statement of Purpose	Ronald T. Marquez, PhD Chief Education Supervisor
9:31-10: 00 AM	Levelling of Expectations Session 1 A. Introduction of Basic Research B. Basic Research Agenda for DRRM	JESTONI BALNEG, EPS II RHODA P. ASECIO, SEPS FLORENCIO B. RIFAREAL JR. PDO II
10: 00-10:15 AM	HEALTH BREAK	
10: 15- 11:00 am	Session 2: Crafting the Basic Research (Part 1) 1. Research Title 2. Table of Contents 3. Introduction and Rationale 4. Literature Review	RHODA P. ASECIO SEPS Planning and Research
11:00-12:00	Writeshop 1	
12:01-1:00PM	LUNCH BREAK	
1:01-2:00	Session 3: Crafting the Basic Research (Part II) 5. Statement of the Problem 6. Scope and Limitation	LORNA B. LLANEZA SEPS Schools Division Pool of Evaluators
	Writeshop 2	



Address: Actividad Economia St., Zone 2 (Consiliman), Bangued, Abra
 Telephone No.: (074)614-6918
 Email Address: abra@deped.gov.ph
 Website: http://www.depedabra.com



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF ABRA

2:01-3:00 PM	Session 4: Crafting the Basic Research Part III 8. Methodology Research Design Sampling Data Gathering Data Analysis Ethical Issues	MA. TERESA CABCABAN Principal II Pilar Rural HS Schools Division Pool of Evaluators
3:01-3:15 PM	HEALTH BREAK	
3:16-4:00	Session 5: -Timeline -Cost Estimates -Referencing: APA 7 th Edition -Appendices (tool, Letters)	OLLYJOY R. SULLIAN HTIII Schools Division Pool of Evaluators
4:00-5:00 PM	Writeshop	
Day 2		
8:00-8:30	Preliminaries	MOL
8:31-9:30 AM	Session 6: Evaluation 1. Research Proposal 2. Forms and Styles	EMILIA T. GARCIA Principal II Luba Central School Schools Division Pool of Evaluators
9:31-12:00 AM	Writeshop	
12:01-1:00 PM	LUNCH BREAK	
1:01-5:00 PM	Writing the Research Proposal	
Day 3		
8:01-8:30	Preliminaries	MOL
8:31-9:30	Session 7: Writing the Final Research Report	AURES OINDY T. VALERA MT II- AHS
	Session 8: Quality Control Checklist for Competed Basic Research (Credible, Communicable, Contributory and Confirming)	RHODA P. ASENCIO SEPS
8:31-12:00	Finalization of Research Proposals	
12:01-1:00 PM	LUNCH BREAK	
1:01-3:00 PM	Presentation and Critiquing	
3:01-3:30 PM	HEALTH BREAK	
3:31- 5:00 PM	Closing Program	

OLLYJOY R. SULLIAN, Program Facilitator



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra
 Telephone No.: (074)614-6918
 Email Address: abra@deped.gov.ph
 Website: <http://www.depedabra.com>

