



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF ABRA

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DIVISION MEMORANDUM
 No. 246 s. 2024

**ADDENDUM TO DIVISION MEMORANDUM NO. 222 S. 2024
 ANNUAL MEDICAL AND PHYSICAL EXAMINATION OF DEPED SDO ABRA
 EMPLOYEES (TEACHING AND NON-TEACHING PERSONNEL)**

To: Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division (CID)
 Chief, School Governance and Operations Division (SGOD)
 All Public Elementary and Secondary School Heads
 All Others Concerned

1. In addition to the provisions outlined in Division Memorandum No. 222 s. 2024, the following clarifications and supplementary guidelines are hereby issued.
2. As stipulated in Section 2, Rule XII of the Amended Rules and Regulations of EO 180, and Article VI Section 5 of the DepEd-NEU 2021 Collective Negotiation Agreement (DepEd Joint Memo No. 006 s. 2022), **school heads and non-teaching personnel are eligible for reimbursement of up to P1,500.00 to cover the costs of laboratory tests.**
3. This reimbursement shall be charged against school MOOE (Maintenance and Other Operating Expenses) in accordance with standard accounting and auditing procedures.
4. This medical and physical examination is mandatory and crucial for ensuring the health and well-being of our workforce.
5. All other provisions in the original memorandum shall remain in effect.
6. Immediate dissemination and strict compliance with this addendum is desired.


AMADOR D. GARCIA, PhD CESO VI
 Schools Division Superintendent

Enc./s: None
 Reference: Division Memorandum No. 222, s. 2024
 DCC: -SGOD-SHNU



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