



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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July 8, 2024

DIVISION MEMORANDUM

No. 294 s. 2024

CONDUCT OF BRIGADA ESKWELA FOR SY 2024-2025

To: Assistant Schools Division Superintendent
Division Chiefs
CID Personnel
SGOD Personnel
Public Elementary & Secondary School Heads
Teaching & Non-Teaching Personnel
All others concerned

1. The Department of Education (DepEd) shall conduct the 2024 *Brigada Eskwela* on **July 22-27, 2024**, in preparation for the school opening on July 29, 2024. This is consistent with DepEd Order No. 003, s. 2024 titled Amendment to DepEd Order No. 022, s. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023-2024).
2. The implementation of the Brigada Eskwela 2024 shall follow the provisions stipulated in **DO 021, s. 2023** on the *Brigada Eskwela Implementing Guidelines*. All schools shall be guided with the following activities:
 - **Pre-Implementation Stage**
 - a. Assess the school's physical facilities to determine the required maintenance for the upcoming academic year
 - b. Comply with the Absolute Prohibition on Solicitation, which forbids school heads, teachers, and other school personnel from collecting or soliciting any fees for Brigada Eskwela
 - c. Supervise and create the Brigada Eskwela Working Committees, including volunteers such as community member, parents and other stakeholders who will:
 - i. Conduct extensive public awareness campaigns;
 - ii. Establish partnerships for resource mobilization;
 - iii. Manage, supervise and monitor the different activities in the SIP and AIP
 - iv. Handle administrative and financial matters; and
 - v. Prepare essential documentation of the Brigada Eskwela Program like photos, videos, attendance records of volunteers, donation reports, and services rendered by the volunteers.
 - vi. Submit your school's **Action Plan on Partnership for SY 2024-2025** on **July 19, 2024**. Use the template given during the Adopt-A-School Program Orientation.



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra
Telephone No.: (074)614-6918
Email Address: abra@deped.gov.ph
Website: <http://www.depedabra.com>

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- **Implementation Stage**

This phase culminates the pre-implementation efforts where marketing, advocacy, and resource mobilization will become apparent. This period marks the execution of carefully laid plans, with the active support of volunteer stakeholders and partners. **As a matter of policy, all work and tasks performed under the Brigada Eskwela are voluntary in nature.** Maintenance of Clean Schools and Implementation of the Ban on Single-Use Plastics in Schools must be observed.

- **Post Implementation Stage**

The post-implementation is the period after the conduct of the Brigada Eskwela week. All data shall be consolidated in preparation for the school's accomplishment report to be uploaded in this link <https://tinurl.com/BRIGADA-ESKWELAReport> on or before August 2, 2024. **Ensure that reports are signed by the school head and in PDF format.** (Use the BE forms)

- Schools shall prepare and submit the consolidated report on all donations by accomplishing the Deped Partnerships Database System (DPDS). Ensure that Deed of Donation and Deed of Acceptance are accomplished. Should there be Memorandum of Agreements (MOA) forged in the SY2023-2024, submit a copy together with the Brigada Eskwela report.
 - Sustain *Brigada Eskwela* by improving the school year-round to ensure a clean, conducive, and resilient learning environment for the learners.
 - Service Credits/Compensatory Time Off shall be granted to personnel who actively participated during the Brigada Eskwela week. *Teachers shall submit a letter of intent to serve as basis of Service Credits.*
 - Recognition and Appreciation of Partners at the SDO and school level.
- All public schools shall also be guided with the implementation roles and responsibilities of all concerned.
 - The **Division Brigada Eskwela Kick-Off Program** shall be held on **July 22, 2024** at **Bangbangar Elementary School**. Schools may hold their own advocacy activities in their area to launch and campaign for Brigada Eskwela.
 - For more information, please contact the Social Mobilization & Networking Section EPSII Bless Maricar B. Ramos, DBA or via e-mail at bless.ramos@deped.gov.ph.
 - For Immediate dissemination, guidance and compliance.


AMADOR D. GARCIA, SR. PhD, CESO VI
Schools Division Superintendent

SMN/bless



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