



August 12, 2024

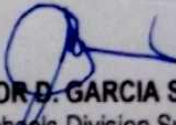
**RE-UPSKILL SCHOOL LEADERS ON THE ENROLLMENT GUIDELINES FOR SCHOOL YEAR
2024-2025 (DM 032 S. 2024)**

DIVISION MEMORANDUM

No. 360 s. 2024

To: All School Heads
Public, Private and SUCs
All Other Concerned

1. In compliance with the Enrollment Guidelines for School Year 2024-2025 under DM 032 s. 2024, the Schools Division Office of Abra- Planning & Research Section will be conducting an orientation with the said guidelines on August 19-20, 2024 at NMK Building, Mckinley Street, Zone 7, Bangued, Abra.
2. This activity aims to re-upskill the School Leaders of public, SUC and private schools on the process of enrollment through the Learners Information System (LIS) and instill the guidelines under DM 032, s. 2024.
3. Attached is the list of Participants for day 1 and day 2, found in enclosure 1.
4. Arrival and registration of all participants will be at 8:00 – 8:30 AM. Snacks and lunch for the facilitators and participants will be served.
5. Travelling and incidental expenses incurred by the participants shall be charged to their School MOOE while food and venue expenses will be charged against the HRTD fund subject to the usual accounting and COA rules and regulations.
6. Immediate dissemination of this memorandum is earnestly desired.


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Schools Division Superintendent



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