

DEPARTMENT OF EDUCATION-Schools Division of Abra ANNUAL PROCUREMENT PLAN for CY 2025 (NON-CSE)

PAP CODE	Procurement Program Project	PMO/End User	Is this an Early Procurement Activity	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget			Remarks (brief description of project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. TRAVELLING EXPENSES-Local (General Management and Supervision)													
5020101000	Travelling Expenses-per diems	All Sector	N/A	N/A	N/A	N/A	N/A	N/A	GoP	2,882,000.00	2,882,000.00		
B. TRAINING AND SCHOLARSHIP EXPENSES										-			
5020201002	Training Expenses - GAS									489,000.00	489,000.00		
5020201002	2.1.5 Physical Fitness and Active Lifestyle Promotion. Conduct Intensive Training of Athletes for CARAA Meet	EPS- SGOD	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	109,180.00	109,180.00		Meals & Snacks of participants
5020201002	Conduct of Personnel Development Committee (PDC) and PRAISE meetings, crafting of HRD Plans on Induction, Learning and Development and Rewards and recognitions	SGOD-HRD	No	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GoP	24,000.00	24,000.00		Meals & Snacks
5020201002	Conduct of PRIDE MOnth celebration	SGOD-HRD	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	75,000.00	75,000.00		Meals & Snacks
5020201002	Early Registration Information Dissemination & Provision of Technical Assistance on the Early Registration of Learners	Planning and Research Section	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	2,000.00	2,000.00		Meals & Snacks
5020201002	Craft Internal Guidelines on RSA (HRMPSB & PSDSs)	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	11,500.00	11,500.00		Meals & Snacks
5020201002	Upskill AO IIs on personnel management, custodianship, financial management and other related issues and concerns	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	217,600.00	217,600.00		Meals & Snacks, Materials, Tarpaulin
5020201002	Conduct Empowerment Workshop: Enhancing the Skills for Effective Inventory Reporting for Secondary Property Custodians	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	49,720.00	49,720.00		Meals & Snacks, Materials, Tarpaulin
5020201002	Training Expenses - HRTD									5,168,000.00	5,168,000.00		
5020201002	2.2.2 Strengthening Mental Health and Psychosocial Support (MHPSS) Conduct capacity Building program to elementary guidance designates	SGOD-GC	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	53,400.00	53,400.00		Meals & snacks, Tarp, Venue
5020201002	Conduct training on the Wellness Campus Program for school personnel, focusing on program implementation for learners.	SGOD-HEALTH	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	158,500.00	158,500.00		Meals & snacks, Tarp, Venue
5020201002	Conduct of capability building on the Revised SBM system	SGOD-SMME	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	130,000.00	130,000.00		Meals & snacks, Tarp, Venue
5020201002	3.3.4.Increase partnerships with the private sector and development partners for independent assessment feedback and recommendations Conduct of orientation - workshop on the use of the DPDS to capacitte schools' partnership focals . Re-skilling of SIC focal	SGOD- HRD	No	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	122,500.00	122,500.00		Meals & snacks, Tarp, Venue

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5020201002	Development /enhancement , administration and consolidation of learning needs assessment/online ESAT of teachers, crafting & implementation of L & D Plan , CapB on crafting, implementation and replication of innovations and best practices; LAC on ICT enhancement, review L and D proposals and assist in the quality assurance of the L and D activities of other functional divisions/sections; orient program management teams/proponents, enhance L and D -related forms and L and D implementation processes	Planning and Research Section	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	250,000.00	250,000.00		Meals & snacks, Tarp, Venue
5020201002	Research Capacity Enhancement of School Leaders conducted	Planning and Research Section	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	200,000.00	200,000.00		Meals, Snacks, and Training Material
5020201002	Conduct of Division Research Conference	Planning and Research Section	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	95,000.00	95,000.00		Travelling expenses
5020201002	Crafting of Research Journal	Planning and Research Section	No	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	85,500.00	85,500.00		Meals and Snacks
5020201002	Re-upskill school leaders on the guidelines in Updating and validation of school profiles, New Guidelines on Enrollment and National School Building Inventory.	Planning and Research Section	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	386,000.00	386,000.00		Board & Lodging, Materials, Advocacy Materials, Honorarium
5020201002	Conduct of Orientation on the preparation of PBB Reports	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	133,250.00	133,250.00		Meals, Snacks, and Training Material
5020201002	Conduct of Orientation-Workshop on Document Tracking System and Client Satisfaction Measurement	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	Janaury 2025	Janaury 2025	Janaury 2025	Janaury 2025	GoP	266,000.00	266,000.00		Meals, Snacks, and Training Material
5020201002	Conduct of Financial, Legal, ICT, Personnel, Procurement, and Supply Management (FLIPPS) orientation	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	900,000.00	900,000.00		Board & Lodging, Materials, Advocacy Materials, Honorarium
5020201002	(4.1.2: Teacher Training and Capacity Building) Pansangay na Pagsasanay ng mga "Non-Filipino Majors" na Nagtuturo ng Filipino sa JHS at SHS	CID	No	NP-53.9 - Small Value Procurement	July 2025	July 2025	July 2025	July 2025	GoP	50,000.00	50,000.00		Meals & Snacks
5020201002	(4.1.2: Teacher Training and Capacity Building) Upskilling and competency assessment of grades 7 & 8 TLE teachers.	CID	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	52,000.00	52,000.00		Meals & Snacks
5020201002	(4.1.2: Teacher Training and Capacity Building) Upskilling and Re-skilling of Non-Major teachers teaching Sec. Araling Panlipunan and Elem Teachers	CID	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	120,000.00	120,000.00		Meals, Snacks, and Training Material

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5020201002	(4.1.2: Teacher Training and Capacity Building) Upskilling of Sec. MAPEH Teachers for Non MAPEH Majors and Elem. Teachers	CID	No	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	135,000.00	135,000.00		Meals, Snacks, and Training Material
5020201002	(4.1.2: Teacher Training and Capacity Building) Upskilling of Key Stage 2 Teachers teaching Mathematics	CID	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	75,000.00	75,000.00		Meals & snacks, Materials
5020201002	(4.1.2: Teacher Training and Capacity Building) Development nd Quality assurance of Learning Packages for English Grade 3	CID	No	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	60,000.00	60,000.00		Meals & snacks, Materials
5020201002	(4.1.2: Teacher Training and Capacity Building) Upskilling of Science Teachers on Content and Pedagogy with the integration of Educational Technology	CID	No	NP-53.9 - Small Value Procurement	September 2025	September 2025	September 2025	September 2025	GoP	75,000.00	75,000.00		Meals, Snacks, and Supplies
5020201002	(4.1.4: Governance and Monitoring of Curriculum Implementation) Instructional Supervision through classroom observation, school monitoring, coaching & mentoring	CID	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	100,000.00	100,000.00		Meals, Snacks, and Training Material
5020201002	(4.1.1: Curriculum Enhancement and Streamlining) Bi-Monthly conference and Performance Cycle/ Process (Midyear/Year-end Review Curriculum Implementation Division	CID	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	182,000.00	182,000.00		Meals, Snacks, and Training Material
5020201002	2025 Sirib ni Abrenio MG Academic Festival 2025	CID	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	15,000.00	15,000.00		Meals and Snacks
5020201002	Sirib Abrenio Division Kindergarten Festival	CID	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	15,000.00	15,000.00		food, office supplies, equipment
5020201002	Division Values Education Celebration and Sirib Abrenio Values Ripple	CID	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	15,000.00	15,000.00		venue, food, office supplies, equipment
5020201002	2025 Sirib Abrenio Division Science and Technology Fair	CID	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	15,000.00	15,000.00		Meals and Snacks
5020201002	Sirib Abrenio Division ALS Festival 2025	CID	No	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GoP	15,000.00	15,000.00		Meals and Snacks
5020201002	Libro ni Abrenio Storybook-Writing Contest (Gawad Teodora Alonzo)	CID- LRMS	No	NP-53.9 - Small Value Procurement	August 2025	August 2025	August 2025	August 2025	GoP	15,000.00	15,000.00		Meals and Snacks
5020201002	Conduct Re-orientation of School Heads, HRMP SB, PSDS, & Section Heads on the Internal Guidelines of Recruitment, Selection and Appointment	OSDS-ADMIN	No	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	142,000.00	142,000.00		Meals and Snacks
5020201002	Conduct of capacity building of District QAME	SGOD-SMME	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	20,000.00	20,000.00		Meals and Snacks
5020201002	Provision of technical assistance through training and coaching in crafting and implementing innovation	SGOD-SMME	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	10,000.00	10,000.00		Meals and Snacks

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5020201002	Conduct of regular Bi-monthly meeting of SGOD personnel and Mid-Year and final Performance Review	Office of the SGOD CES	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	111,200.00	111,200.00		Meals and Snacks
5020201002	Conduct Induction Program for newly-hired teaching, non teaching personnel and school heads	SGOD- HRD	No	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	100,000.00	100,000.00		Meals and Snacks
5020201002	Conduct Induction Program/TA for newly- designated school heads	SGOD- HRD	No	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GoP	100,000.00	100,000.00		Meals and Snacks
5020201002	Bi-annual TIBKER and other special awarding as necessary; conducted quarterly or as necessary Galad Spot awarding, conducted one annual search and awarding of outstanding personnel and schools and loyalty awarding .	SGOD-HRD	No	NP-53.9 - Small Value Procurement	November 2025	November 2025	November 2025	November 2025	GoP	200,000.00	200,000.00		Meals and Snacks
5020201002	Conduct MONTHLY spiritual wellness program/holy mass.	SGOD-HRD	No	NP-53.9 - Small Value Procurement	November 2025	November 2025	November 2025	November 2025	GoP	46,000.00	46,000.00		Meals and Snacks
5020201002	Provide bento cake to all SDO personnel	SGOD- HRD	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	42,700.00	42,700.00		Meals and Snacks
5020201002	Launch and implement the "salin-kapanatagan" project as the psychological wellness program for personnel and learners	SGOD- HRD	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	20,000.00	20,000.00		Meals and Snacks
5020201002	Conduct of Womens Month Celebration and 18-day campaign to End VAW	SGOD-HRD	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	150,000.00	150,000.00		Meals and Snacks
5020201002	Conduct of PRIDE MOnth celebration	SGOD-HRD	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	75,000.00	75,000.00		Meals and Snacks
5020201002	Evaluate research proposals, and provide Technical Assistance during Research Presentation of final reports.	Planning and Research Section	No	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GoP	85,000.00	85,000.00		Meals and Snacks
5020201002	Conduct Program Implementation Review and Plan Adjustment on the different PPAs of the Division	SGOD-PR	No	NP-53.9 - Small Value Procurement	March 2025	March 2025	March 2025	March 2025	GoP	84,000.00	84,000.00		Meals and Snacks
5020201002	Conduct Mid- Year Review of the 6-year Division Development Plan (DEDP)	SGOD-PR	No	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	260,000.00	260,000.00		Meals and Snacks
5020201002	Early Registration Information Dissemination & Provision of Technical Assistance on the Early Registration of Learners	Planning and Research Section	No	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	2,950.00	2,950.00		Meals and Snacks
C. OFFICE SUPPLIES AND EXPENSES										-			
5020301002	Office Supplies Expenses	All Sector		NP-53.9 - Small Value Procurement	January, April, July, October 2024	January, April, July, October 2024	January, April, July, October 2024	January, April, July, October 2024	GOP	2,030,000.00	2,030,000.00		
5020399000	Other Materials & Supplies Expenses	All Sector		NP-53.9 - Small Value Procurement	January, April, July, October 2024	January, April, July, October 2024	January, April, July, October 2024	January, April, July, October 2024	GOP	3,200,000.00	3,200,000.00		
5020501000	Postage & Courier Services	All Sector		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GOP	5,000.00	5,000.00		
5020502001	Mobile-Communication Expenses	All Sector		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GOP	40,000.00	40,000.00		
5020502002	Landline	All Sector		Direct Contracting	N/A	N/A	N/A	N/A	GOP	43,000.00	43,000.00		

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5020503000	Internet and Subscription Expenses	All Sector		Direct Contracting	N/A	N/A	N/A	N/A	GOP	28,000.00	28,000.00		
D. FUEL, OIL AND LUBRICANTS EXPENSES													
5020309000	Fuel,Oil & lubricants Expenses	All Sector		NP-53.9 - Small Value Procurement	January-December 2024	January-December 2024	January-December 2024	January-December 2024	GOP	9,000.00	9,000.00		
E.UTILITY EXPENSES													
5020401000	Water Expenses	All Sector		Direct Contracting	N/A	N/A	N/A	N/A	GOP	15,000.00	15,000.00		
5020402000	Electricity Expenses	All Sector		Direct Contracting	N/A	N/A	N/A	N/A	GOP	570,000.00	570,000.00		
F. GENERAL SERVICES													
5021203000	Security Services	All Sector		Direct Contracting					GOP	130,000.00	130,000.00		
5021501001	Taxes, Duties & Licenses	All Sector		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GOP	12,000.00	12,000.00		
5021502000	Fidelity Bond	All Sector			N/A	N/A	N/A	N/A	GOP	19,000.00	19,000.00		
5029903000	Representation Expenses	All Sector			N/A	N/A	N/A	N/A	GOP	14,000.00	14,000.00		
5029907099	Other Subscription Expenses	All Sector		Direct Contracting	N/A	N/A	N/A	N/A	GOP	9,000.00	9,000.00		
G.REPAIRS AND MAINTENANCE													
5021304002	School Buildings	All Sector		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GOP	544,000.00	544,000.00		
5021304001	Motor Vehicles	All Sector		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GOP	112,000.00	112,000.00		
5021307000	Repairs and Maintenance- Furniture & Fixtures	All Sector		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GOP	9,000.00	9,000.00		
GRANDTOTAL										15,328,000.00	15,328,000.00	-	

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